



HEADINGTON COMMITTEE FOR DEVELOPMENT ACTION

<http://www.hcda.org.uk>

Minutes of the meeting held on 27 May 2015 at 7.00pm

Executive meeting Room JHB 128, Executive Suite, John Henry Brookes Building, London Road

Present:

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| Heather Armitage | Town Furze Allotments & Friends of Lye Valley HA |
| Rosemary Belton | Friends of Bury Knowle Park |
| Keith Frayn | Ramblers' Association – VICE CHAIR (KF) |
| Liz Grosvenor | CCoHRA – ADMIN SUPPORT |
| Glynis Philips | Oxfordshire County Councillor (Barton, Sandhills & Risinghurst) (GP) |
| Margaret Simpson | U3A Headington (MS) |
| Dee Sinclair | Oxford City Councillor (Quarry & Risinghurst) DS |
| Roz Smith | Oxfordshire County Councillor (Headington & Quarry) |
| Marie Vickers | Friends of Quarry – HONORARY SECRETARY (MV) |
| Lesley Williams | Headington Schools Partnership |

Apologies:

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| Richard Bradley | Streets for People – TREASURER |
| Mary Clarkson | Oxford City Councillor (Marston) |
| Patrick Coulter | Headington Road Runners – CHAIR (PC) |
| Carolyn Gulliver | London Court Residents' |
| Sheila Hurst | New Headington Residents' Association |
| Sonja Roffey | Mileway Gardens Residents' Association |
| Peter West | St Anne's, Gathorne, Rock Edge, & Margaret Road Residents' Association (PW) |
| Chris Wilkes | Ruskin College |

1. Apologies, introductions, notify items for AOB

As above.

Keith Frayn chaired the meeting tonight in the absence, on holiday, of Patrick Coulter.

2. The Minutes of the last meeting of 25 March and were agreed.

3. Matters Arising not elsewhere on the Agenda (including Executive Minutes of 30)

8. An amended draft of the Transport Group response to LTP4 has been submitted. Responses to the plan can be found on the Oxford Futures website <http://www.oxfordfutures.org.uk/>. Whilst the group is now dormant it will be reactivated as required to address new issues, as follows.

Adam Bows, Sustainable Transport Manager, and Ed Wigzell, Travel Officer for Oxford University have submitted a proposal to improve bus access between Oxford, Harwell Campus, Milton Park & Begbroke in order to link the Science areas. The Transport Group has responded cautiously as there is insufficient evidence to show that potential extra traffic through Headington has been addressed.

AOB items:

- OX3 booklet – the Executive felt that this is too large a task to undertake, and directs residents to our website for up-to-date information.
- There is still a problem with the "Headington Lake" on account of the camber of the road. There is also a problem outside St Andrew's School and St Andrew's Nursing Home. It was also reported that the north/south underpass at Green Road has a large lake. All these areas will be addressed by the relevant councillors.
- The appearance of temporary traffic lights at the crossroads has been reported – this will be investigated.

- The Telephone Box has been superbly renovated with thanks to Veronica Hurst of FOH, and HA, and is now advertising the Headington Festival.
- CCOHRA – Tony Joyce is dealing with this – we believe that there are funds to be transferred, and the members are to be contacted. *We subsequently discovered that the remaining funds had been disbursed.* MV is standing down this year and we need a replacement. A job description is being prepared.

4. Headington Festival 2015 – 30 & 31 May

The Festival Committee is very grateful for all the help and support from volunteers, and for Roz who has organised the raffle, Richard for being Treasurer, Peter for publicity, and Patrick for helping Keith with organising the Saturday events. Many local organisations have contributed to the Festival and they are acknowledged on the publicity posters. We need to sell more raffle tickets, and books were distributed at the meeting. They will be on sale at various businesses in the centre as well as being available on Saturday and Sunday. Shops and businesses have been very supportive in providing a host of very good prizes.

Anyone who wished to volunteer to help at the weekend were asked to contact Margaret Simpson.

5. Farmers' Market

The aim is to change the Market to Saturday weekly. Local businesses are supportive and the council have no objections. Residents in the area affected are currently being consulted, and provided there are no unsurmountable objections a Saturday market will be trialled for a period of 3 months.

The market on Festival Saturday will also be a test of its viability.

The market is important because it raises money for charitable actions like giving grants. No other local markets plough profits back to the community in this way.

6. Headington Neighbourhood Plan

LG updated the meeting on the progress of the Plan.

- The draft plan is being launched at the Festival and the public will be invited to comment. It will also be available for viewing at The Hub, Skipton BS, Barclays bank, scottfraser, and Headington Library.
- On the following 6 Saturdays, in order to comply with the statutory 6 week consultation, there will be drop-in sessions at The Hub to discuss specific elements further.
- The steering committee has been asked to advertise this more widely including asking the City Council to post it on their Facebook and Twitter feeds, and to advertise on the Events page of the Oxford Mail.
- The chair of the Education Group has been asked to liaise with LW with a view to talking to the School Council and involving them in the consultation.
- There is a statutory procedure to go through following the local consultation – the draft (with any amendments) will be submitted to the City Council (in September/October) for interim approval and this will involve a further 6 week consultation.
- Amendments can be accepted up to the date of the referendum which is expected to be in Spring 2016.

7. Stansfeld Field Study Centre

At the public meeting of the Stansfeld Group held on 26 March presentations were given by two organisations bidding for the site. One was a local educational establishment and the other was Oxford Cohousing. The Friends of Quarry called the meeting, and after much discussion it was decided that the meeting would support the cohousing bid.

There are now five bids on the table, including another educational establishment.

The chair of the current group has got approval to dissolve it and establish a new group called Friends of Stansfeld and a public meeting has been called on 4 June at 7.30pm in Headington Quarry Village Hall in order to discuss this move and look at a proposed new constitution, and elect a chair and a working committee. This will put the group on a more formal footing and enable it to apply for charitable status.

The leader and deputy leader of the Council together with Andrew Smith MP have written to Birmingham City Council to support the cohousing bid.

The closing date for the bids has not been announced.

8. Finance



draft accounts 2014 -
2015.pdf

A copy of the draft accounts is attached here.

An application for a grant to an individual who wants to set up a website to support the Stansfeld project has been rejected as it does not fit our remit on grant giving.

9. Constitution

We propose to alter the constitution in the light of two main issues:

1. To protect the potential financial vulnerability of the Trustees (PC, KF, RB, MV)
2. To reflect the “area of benefit”

Following a meeting with OCVA we have been recommended to change to a Charitable Incorporated Organisation (CIO) which will give more protection to the trustees in the case of any claims. The Charities Act of 2011 produced a model constitution that we are keen to adopt. This would involve transferring our assets, closing our existing organisation, and changing our objectives. We have been advised to seek legal advice, and the Executive will meet to discuss this shortly. The alterations will be brought to committee for approval. It is not expected that this can be completed by our next AGM in November because the area of benefit will be aligned with the HNP which will not have been formally approved by then. There is also a statutory requirement to review a new constitution over a period of 40 days. There may be an extraordinary meeting after the referendum to address outstanding issues.

The current area of benefit is the City Council wards designation of NE area of Oxford which would need to be slightly adjusted to align with the HNP area.

10. Any other business

- HA advertised the “Oxford Festival of Nature” which runs from 1 – 14 June, and “Wild Oxford” being run by BBOWT who are organising a walk in the Lye Valley on 4 July being taken by Judy Webb
- There was a complaint about the moving of bus stops along the London Road, without consultation, following road works, but the workers were very accommodating to local residents during the disruption and they have accordingly been thanked via DS. The Transport Group are going to do a report on the works.

11. The meeting ended at 8.30pm.

12. The next meeting will be at 7pm on 29 July 2015 in the same room, Executive meeting Room JHB 128, Executive Suite, John Henry Brookes Building.

13. Forthcoming meeting dates and apologies:

September 30 – Dee Sinclair

November 25 (incl. AGM) – Rosemary Belton