



## HEADINGTON COMMITTEE FOR DEVELOPMENT ACTION

<http://www.hcda.org.uk>

### Minutes of the meeting held on 30 September 2015 at 7.00pm

Executive meeting Room JHB 128, Executive Suite, John Henry Brookes Building, London Road.

#### Present:

Richard Bradley	Streets for People – <b>TREASURER</b>
Patrick Coulter	Headington Road Runners – <b>CHAIR</b> (PC)
Keith Frayn	Ramblers' Association – <b>VICE CHAIR</b> (KF)
Liz Grosvenor	CCoHRA – <b>ADMIN SUPPORT</b> (LG)
Carolyn Gulliver	London Court Residents' (CG)
Mary Hope	New Headington Residents' Association (MH) ** Alternate
Roz Smith	Oxfordshire County Councillor (Headington & Quarry)
Howard Stanbury	Friends of Old Headington (HS)
Lesley Williams	Headington Schools Partnership(LW)

#### Observers:

Elsa Bell  
Jeff Mcillhinney

#### Apologies:

Heather Armitage	Town Furze Allotments & Friends of Lye Valley (HA)
Rosemary Belton	Friends of Bury Knowle Park
Hilary Bradley	Headington Singers
Sheila Hurst	New Headington Residents' Association **
Tony Joyce	Oxford Civic Society (TJ)
Darren McFarland	Churches Together in Headington (DM)
Glynis Philips	Oxfordshire County Councillor (Barton, Sandhills & Risinghurst) (GP)
Sonja Roffey	Mileway Gardens Residents' Association
Margaret Simpson	U3A Headington (MS)
Dee Sinclair	Oxford City Councillor (Quarry & Risinghurst) DS
Andrea Siret	Oxford Brookes
Marie Vickers	Friends of Quarry – <b>HONORARY SECRETARY</b> (MV)
Peter West	St Anne's, Gathorne, Rock Edge, & Margaret Road Residents' Association (PW)

#### 1. Apologies

As above.

#### 2. Minutes of the last meeting on 29 July were agreed.

#### 3. Matters Arising not elsewhere on the Agenda (including Executive Minutes of 8 September)

- TJ is asking the members of **CCoHRA** (Co-ordinating Committee of Headington Residents' Associations) about the amalgamation with HA and once he has sufficient replies will report back to us.

- **Access to Headington** - we have made a response to this consultation in conjunction with the Transport Group. In response to a query regarding the publishing of responses on the County website we were told that they will be on by the end of the month.
- **Subway pictures** – The link to the subway art has been re-instated and can now be accessed on the HA website.
- **Festival 2016** – Arrangements are being made to commence with the raffle.
- **Finance** – It costs £8K to run the Festival and we rely on donations. We had generous funds from RS and GP, and some businesses and others. The City Council has a grants programme with funds available up to £10K and we will make an application this year although, as they already have a sports input into the Festival, we may be unsuccessful. **RB** and **KF** will liaise on this and make an application. In response to a query, the businesses who currently contribute are scottfraser, Andrews and Skipton Building Society. This year we will ask Hamptons International. The big supermarkets provide prizes and food, and we are part of the Waitrose token scheme.
- **Committee** – We require a new Hon. Secretary as MV is retiring, and PC, as chair, feels that there should be a new one for next year. We also require a Publicity person to help promote us – ideally this would include taking over the website. A job description is being sent to a prospective candidate (**PC**) to whom KF & RB have already spoken. The job of communications will be looked at by another potential candidate.
- **Stansfeld** – There are 70 members signed up to Friends of Stansfeld and the committee has 20 members. There are 3 shortlisted groups currently being scrutinised by Birmingham City Council – Science Oxford, Oxford Co-Housing and a Care Home. The bids were all submitted by 4 September, but no decision has yet been made.

#### 4. **Farmers Market**

The market is now held every Saturday in the region of New High Street rather than Kennett Road. An upbeat report by the Market Manager says that there are many new stalls coming along, most of them international food. The net income is similar to before the move, as whilst there are more markets the costs have doubled too. A weekly Community Stall is being organised – it will be free and will be for local non-profit organisations. It was agreed that we will pay St Andrew’s School £10 per week, to be paid quarterly, for the use of their grounds for traders’ parking. This will be paid to SASA (St Andrew’s School Association) as a donation. **LW** will give **RB** details of this Association for payment. The Market Manager has been calling our market “Headington Artisans’ Market” as it bears less relationship with farmers, and this possible change of name will be discussed with the market committee.  
**PC**

#### 5. **Headington Neighbourhood Forum**

There is a Forum and AGM meeting at Headington Hill Hall on Friday 2 October, where the latest draft of the plan, following consultations in the summer, will be presented for approval, before it is submitted to the City Council for their consultation with statutory consultees and eventually with the local community. The timetable is slipping, such that the referendum may well be not until September 2016. We have had responses from the institutions too and including advice from a consultant planner we are working to fulfil all the statutory requirements according to the Local Plan. There are 2 types of policy: **Planning**, which deals with all developments issues and which is controlled by the City, and **Community**, which are local projects (eg. getting more litter bins).

#### 6. **Christmas 2015**

**Live Advent** will be a feature again this year and a couple of meetings to organise this have already taken place. There are still some dates to be filled and the performance slots will be either 2pm, 3.30pm or 7pm. The committee are hoping to open the event on 1 December with a choir. A new banner is required, and funds will be requested from HA in due course.

**Lights** – we have the socket in the pavement in place and expect a Christmas Tree again, but hope to have more attractive barriers around the tree.

There is a sub-group looking at other lighting options for the centre. The spiral lights on lampposts a couple of years ago were not deemed to be successful as they were not bright or robust enough and the quote for them is prohibitive. Dermot Dobson has been working with KF with a view to organising lights over each shop window. And Neil Holdstock has agreed to approach all the shops to get them on board. We will ask the shops to contribute to the costs, but we have ascertained that a 15 metre strip of lights could be powered from one shop but reach over 4 frontages and cost around £30.

We are also considering lighting the little trees in the centre (Risinghurst have had success with powering small lights from a battery, and we are investigating the fixing of floodlights in the large trees along London Road in Bury Knowle Park.

It was agreed that we would fund £300 initially to obtain 10 strips of shop lights, but make £500 available for the whole project. **KF** was also asked to ask the City (Tim Sadler) if they have any leftover lights that we could use, but RB pointed out that this had power and installation implications .

We may need to get any shops to sign up to a letter of agreement concerning installation risks etc.

## 7. Finance

We have accepted an insurance quotation of £860 which gives us PLI cover up to £10m. No grants have been requested recently, but Jean Wykes has requested help for an arts competition to be held at the Farmer' Market, and we may fund some of her activities, possibly £20/30 each time. This would be most appropriate closer to Christmas. She is running The Big Draw (chalking on the pavement) on 10 October

## 8. AOB

- **Are representatives on our committee reporting back to their members?**

Some do, albeit to their committees rather than their members. Some put copies of these minutes on their noticeboard, but all members could be advised to look at the website where the minutes are posted, or mention it in their newsletters. If we get a Communications person this may well help spread the word more effectively. RS does do a report to the County.

- Headington Hill Park and South Parks do not have **toilet facilities** – they are apparently too costly to provide and maintain. KF has been told that the new pavilion planned for Margaret Road recreation ground will not have publicly accessible toilets. This is something that will be put into the Neighbourhood Plan in the Amenities& Green Spaces section (**PC**). HA supports a request to provide these facilities and will write to Councillor John Tanner in this respect (**KF**)
- RB drew our attention to the **plans at Brookes** regarding the cladding of the Clerici, Library and Sinclair buildings and the need to demolish and rebuild the old Main Hall. The deadline for comments on this Planning Application is 8 October – as yet no one has responded. RB pointed out that Brookes should be commended for providing a very detailed design and access statement, and keeping the local community informed.

## 9. Close

The meeting ended at 8.30pm.

- 10. Forthcoming meeting dates and apologies:  
 November 25 (incl. AGM) – Rosemary Belton, Roz Smith tbc.  
 In Executive Suite JHB 128 at Brookes.