



HEADINGTON ACTION

www.headingtonaction.org

**Minutes of the meeting held on 29 November 2017 at 7.00pm
 Room JHB 128, John Henry Brookes Building, London Road.**

Present:

Heather Armitage
 Elsa Bell
 Rosemary Belton
 Richard Bradley
 Patrick Coulter
 Liz Grosvenor
 Carolyn Gulliver
 Sheila Hurst
 Tony Joyce
 Maggie Maguire
 John Nealon
 Howard Stanbury
 Peter West
 Cllr. Ruth Wilkinson
 Lesley Williams
 Charles Young

Town Furze allotments
 HONORARY SECRETARY
 Friends of Bury Knowle Park
 Friends of Quarry – TREASURER & TRUSTEE
 Headington Road Runners – CHAIR & TRUSTEE
 Admin Support
 London Court Residents'
 New Headington Residents' Association
 Oxford Civic Society
 Oxford Brookes University
 Headington Neighbourhood Forum
 Friends of Old Headington
 St Anne's Residents' Area Association
 Oxford City (Headington)
 Headington Schools Partnership
 Headington Transport Group

Guest Speakers:

Rebecca Cumming
 Jonathan Ives

PCSO Thames Valley Police
 Journalist

Apologies:



Nick Allnat
 Ab Brightman
 Chris Clifford
 Tanya Field
 Keith Frayn
 Cllr Altaf Khan
 Cllr Mark Ladbrooke
 Cllr. Glynis Philips
 Mike Ratcliffe
 Margaret Simpson
 Cllr. Dee Sinclair
 Cllr. Roz Smith

Headington Monthly
 Oxford Brookes University
 Headington Planning Group
 Headington Community Association
 Ramblers –VICE CHAIR & TRUSTEE
 Oxford City (Headington)
 Oxford City (Barton & Sandhills)
 Oxfordshire County (Barton, Sandhills & Risinghurst)
 Headington Neighbourhood Forum (chair)
 U3A Headington
 Oxford City (Quarry & Risinghurst)
 Oxfordshire County (Headington & Quarry)

<p>1. Apologies, welcome and introductions. Apologies as above.</p>	<p>Action</p>
<p>A reminder that if you are unable to attend a meeting it is acceptable that you send a representative on your behalf.</p>	<p>ALL</p>
<p>2. Jonathan Ives</p>	

<p>Jonathan is planning to produce a new magazine called Headington Occasional. It will feature news items, a comic strip, interviews, culture and the arts, contact details of local organisations, and an events diary and will be in colour. A business plan is currently being prepared but it is anticipated that it will be funded by crowdfunding, some advertising and a Friends’ subscription. It will be free and be distributed via letterboxes and open local distribution, and will initially come out every two months.</p> <p>This is deemed to be a welcome addition, particularly as the reporter for Headington has been moved and we do not get much Headington coverage in the Oxford Mail/Times.</p> <p>It is being produced as hard copy rather than digital as there is already good online coverage with OX3 and headington.org.uk. A request was made to include puzzles and Sudoku.</p> <p>Similar publications produced in various suburbs of Bristol have been popular because they are “hyper-local”. Local printers will be used, and Brookes Print was offered.</p>	
<p>3. Rebecca Cumming</p> <p>Becky will ensure that a PCSO will attend our meetings in future.</p> <p>She listed some arrests that had been made in our area relating to burglary, drugs offences and anti-social behaviour. For the next few nights there will be plain clothes police in Bury Knowle Park to monitor some ASB.</p> <p>A Community Forum (superseding the old NAG) has been set up for groups and councillors to discuss ASB, parking near schools, parking in the shopping area, thefts at Brookes etc. and the next meeting will be on Friday 9 February at 3pm. She says to let her know of anyone who would like to be added to her list of recipients for the Forum and invited to the next meeting.</p> <p>Contact rebecca.cumming@thamesvalley.pnn.police.uk for further information.</p> <p>PCSOs have been visiting nurseries and pre-school groups which they have found very enjoyable, and have been to Christmas events, given safety talks at schools (including internet safety), dealt with pavement cycling and lack of lights, undertaken some burglary initiatives involving plain clothes policemen, and attending the Headington Market once a month. Following reports of parking on the new cycle lane in The Slade, whilst not in our area, enforcement will take place as soon as yellow lines are painted, and in the meantime phone 101 to report or send an email to oxfordcowley@thamesvalley.pnn.police.uk</p> <p>The new neighbourhood structure has been well received – it remains local and personnel are not transferred to the city if there is a problem there.</p>	
<p>4. Minutes of the last meeting held on 27 September were agreed.</p>	
<ul style="list-style-type: none"> • Matters Arising not elsewhere on the Agenda (including Executive Minutes of 31 October). • Dee sent a note to amend the item regarding the meeting with Bob Price about the Festival funding. We said “Costs of refuse removal and toilet facilities will be looked at and Cllr Sinclair is querying the criteria of grant applications and it is likely we will receive a small grant next year.” The note has been amended to read. “It is hoped that the new bid will be more successful following advice from the Grants officer”. 1. Officers will investigate whether there could be a wider ranging role for Margaret Stevens and the sports team at the Festival, and will update us on this. 2. A meeting with the grants officer is pending. 2. Cllr Bob Price will ask Cllr John Tanner if there is any flexibility on the charges for support services e.g. a sliding scale to cover toilet cleaning, rubbish removal etc. that recognises the charitable/community status of organisations being charged. <ul style="list-style-type: none"> • The Oxford Brookes volunteer sheet is making good progress. • RS reports that at the moment there is no one to represent Churches Together. • 1500 responses were received by the City Council on the Local Plan • There seem to be only two Neighbourhood Watch organisations in Headington. RB will speak with RW about organisations already up-and-running to help the isolated and lonely – this includes the police. • The suggested heat pipe going under Warneford Meadow has been cancelled on the basis that it would affect the air quality by producing too much carbon. It was originally part of the JR/Churchill/Brookes heat exchange plan. 	<p style="text-align: right;">RBr/RW</p> <p style="text-align: right;">RW</p>

<ul style="list-style-type: none"> RW is arranging a meeting with the City to discuss rubbish around bus stops, and the need for more bike racks. More have been requested for near the library and the Parish Hall in Old Headington. Bikes are currently being locked to lampposts in Kennett Road and are causing a hazard. At their market appearances the police are selling impenetrable bike padlocks at £17. 	
<p>5. Headington Market</p> <p>KF had circulated his Market Report which highlighted the increase in weekly stalls (to c.20), the new Premises Licence to supply alcohol, the Christmas market on 2 December, the new arrangements for supply and removal of barriers, the fact that 150 people are emailed every week to advise them of the activities and stalls attending.</p> <p>Volunteers are asked to contact LG if they can help to serve mulled wine from 10 to 12 on the 2nd, and we will also be selling our market bags.</p> <p>It was agreed that Charlie and her helpers should be awarded a bonus for their sterling work this year. Charlie will make up a hamper for the helpers – one of them is reluctant to accept money.</p>	
<p>6. Christmas 2017</p> <p>The lights switch-on takes place on Friday 1 December and this has been advertised via Twitter, and by posters around the shopping centre.</p> <p>Wines, soft drinks, mince pies and brownies will be given out. Andrews will be providing food and asking for donations to charity,</p> <p>Two of the natural trees will be lit for the first time with 5,000 LED lights – they are outside Andrews and Lloyds Bank. We hope to eventually light many trees along the London Road to create a lighted corridor!</p> <p>EB has encouraged the shops to put up their blue lights again this year and we hope that many will stay open late. Thanks to Brookes students who are helping out on Friday, and we look forward to hearing the choir <i>Sine Nomine</i>.</p>	
<p>7. Joint Working Arrangements</p> <p>See Appendix I</p> <p>This paper sets out the relationships between Headington Action and the Neighbourhood Forum which is self-explanatory.</p> <p>The HNP Steering Group Chair is currently Mike Ratcliffe and the Headington Action Chair Patrick Coulter, but it is the roles that are referred to not the personalities.</p> <p>The Project Groups work on behalf of the Forum and get their authority by the charitable status of Headington Action which is sometimes required to obtain funding.</p> <p>If you have any queries about this structure please email Patrick at patco@supanet.com</p>	
<p>8. Projects</p> <p>The projects will include some that have been initiated elsewhere, as well as the ones in the Plan. It is important that there is co-ordination to ensure that there are no conflicts eg. placing a bench where we planned to put a planter.</p> <p>We must have a structure so that we can organise, say, some bike racks and some planting to create a co-ordinated setting.</p> <p>It was agreed that “projects” will be a standing item on the Committee agenda to ensure a joined-up approach. This will also be necessary so that we can demonstrate that projects are connected when grants are applied for.</p> <p>There are Ward funds, and CIL money already available.</p> <p>Ideally we would like to employ a project Manager to oversee the overall management of the strategic project plan.</p> <p>Here are some of the projects:</p> <p>Listening Benches</p> <p>A project Group has been set up and S106 money from Brookes has been earmarked. A second walkabout is planned to choose the preferred sites. In some cases these might be listening posts positioned by an existing bench. Sites can also allow a QR download, via a wifi hotspot, to access listening material such as</p>	

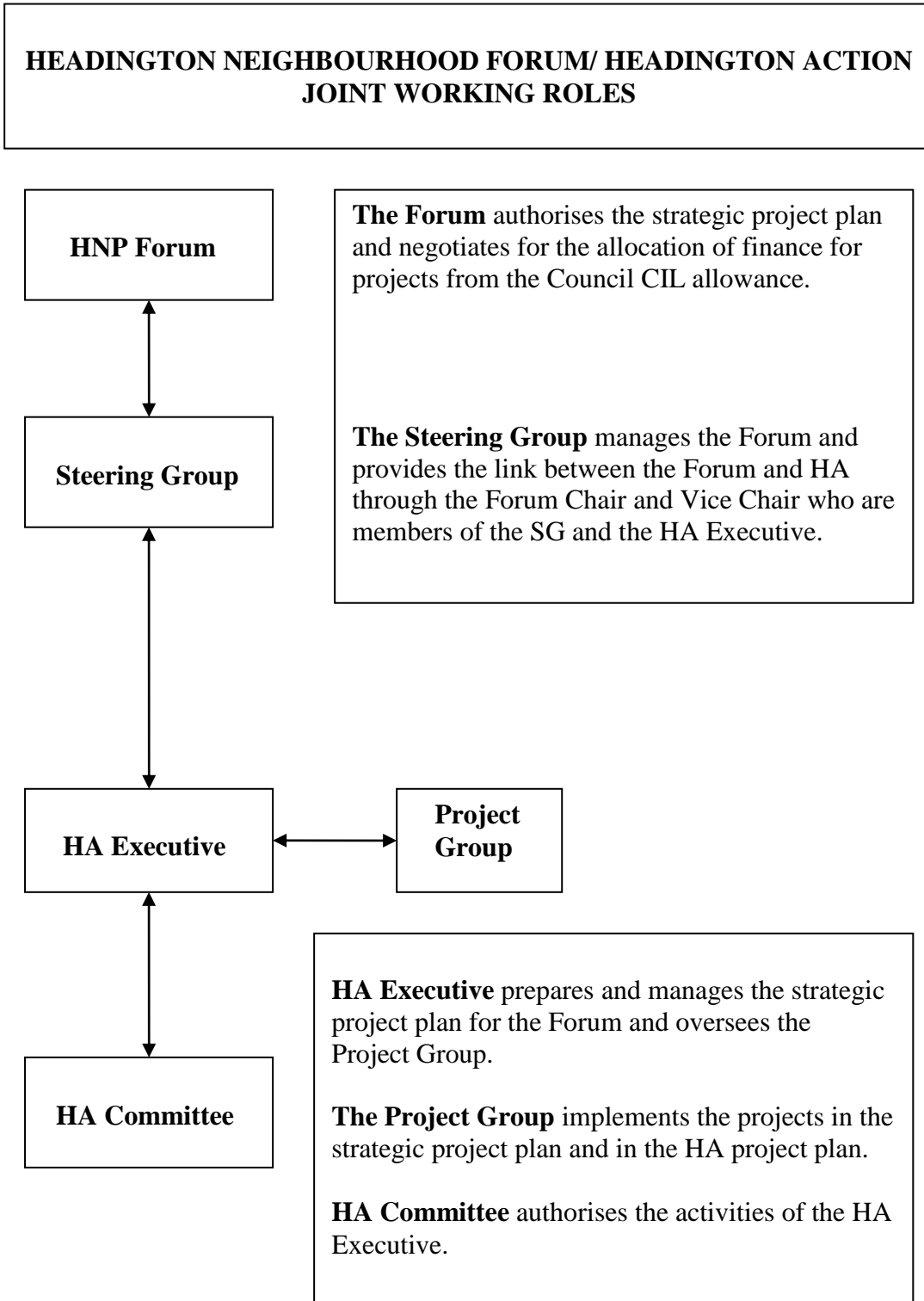
<p>walking trails, maps and video clips, and the benches/posts will be either wind-up or solar powered. Black Box AV, a company who have already placed these benches in Essex have been involved with the group already. An audio wind-up costs £1,195, and a post is £168. An audio bench incl. solar panel is £1,995.</p> <p>Oxford Brookes are extending their free wifi system to increase the coverage.</p> <p>Steve Smith (City Council Surveyor – Assets) is on the group and may help with the project management.</p> <p>TJ pointed out that it will be important to have project managers with specific expertise in each project.</p> <p>In answer to the query about intrusive traffic noise at the benches it was confirmed that it has been tested but if there appeared to be a problem then the bench/post could be moved to a quieter location.</p> <p>Greening of Headington</p> <p>See Appendix II for an outline of the project – this is an embryonic paper but please contact us with any comments</p> <p>Thames and Chiltern in Bloom have described Headington as “Thriving as a community” and we need to build on this.</p> <p>We need some coordinated projects and to create a corridor of planting from Headington Hill Park to Bury Knowle Park. We want to have planting sponsored by local businesses and to introduce some bird and bee friendly plants, and wild flowers.</p> <p>Students studying the environment and landscaping at Brookes will be working with us on this. Headington School currently look after the planter at the corner of Headley Way and we will liaise with them.</p> <p>As mentioned above a good co-ordinated project would see benches next to flower baskets or shrub planters.</p> <p>We would like to include the frontages of Dorset House and Beech House too.</p>	<p>ALL</p>
<p>9. Finance</p> <p>There have been no new grant applications.</p> <p>The Final accounts for HCDA can be found here:</p> <p></p> <p>End of HCDA accounts for meeting Nov 2017.</p> <p>They have been scrutinised by CY and were accepted by the committee.</p> <p>Sponsorship for the Headington Festival 2018 is well underway. We have £500 from the Doris Field Trust, £750 from Headington Community Association, and have just been advised that we have secured £2,400 from the Big Lottery Fund.</p> <p>We have yet to approach Oxford Brookes, Oxford University and local businesses.</p> <p>Thanks were made to Richard for all these successes.</p>	
<p>10. AOB</p> <ul style="list-style-type: none"> Regarding isolation and the lonely mentioned at the last meeting, RBr has carried out a quick exercise to find out which organisations are active in Headington. The objective is to see if there is any organisation HA might support. See the attached paper which we will discuss at the next committee meeting. RW said she has relevant information. RBr will liaise with RW on this. <p></p> <p>The Isolated in Headington.pdf</p> <ul style="list-style-type: none"> Spotless Campaign – this is an initiative of Jeremy Mogford and has been taken up by Oxford Civic Society OxClean. The idea is to get businesses to sign up to ensuring that their frontages are kept “spotless”. A number of colleges and businesses in the centre are already signed up but OxClean want a volunteer to distribute posters and talk to businesses in Headington. <p>If you can help please go to the website to make contact with the OxClean team</p>	<p style="text-align: center; vertical-align: middle;">RBr/RW</p> <p style="text-align: center; vertical-align: bottom;">ALL</p>

<p>https://www.oxclean.org.uk/spotless-oxford/</p> <p>We are aware that there are problems of shared ownership of pavements outside some of the shops, and that we have a problem with chewing gum.</p> <ul style="list-style-type: none"> <p>Heritage Asset listing</p> <p>As a result of the Character Assessments carried out for the Neighbourhood Plan a number of buildings deemed to be worth registering as an asset were drawn up. The City Council will look at candidates for listing every six months. We should submit any urgent cases immediately. Local listing does have a material weight in planning decisions, but cannot be a sole deciding factor. Further suggestions are welcome – look at the NP to see what is already there. See http://headingtonplan.org.uk/archive/plans/HNF%20Plan%20(pictorial)%2018%2005%202017.pdf</p> <p>One of the first pictures in the plan is the shark and it is not yet listed. National assets are registered with English heritage. National listing of the shark is being pursued.</p> 	
<p>11. The meeting closed at 9.05pm.</p>	
<p>12. Next Meeting</p> <p>The next meeting will be in Room JHB 128 on Wednesday 31 January 2018.</p> <p>Dates for your diary: the next meetings will be on</p> <p>28 March (with AGM)</p> <p>30 May</p> <p>25 July</p> <p>26 September</p> <p>28 November</p>	

LG 1/12/17

SEE BELOW FOR APPENDICES I & II

APPENDIX I



Patrick Coulter
28/11/2017

APPENDIX II



GREENING HEADINGTON

Aim: To improve the environment of Headington by encouraging those who live, work and study there to collaborate in planting bee, bird and insect friendly plants in public and private spaces and through this improve air quality.

Background: There are a numbers of current projects in action that meet these aims but these are independent of each other e.g. Old Headington open gardens group; Friends of Headington Hill Park; the Lye valley conservation group and the collaboration between HA and local business to produce floral baskets in the shopping area in the summer. The aim of the project is to bring these and other groups together to produce a coordinated approach.

A further ambitious development is to create an eco-friendly corridor on the London Road between Headington Hill and Bury Knowle Parks and, if feasible, to extend this to create a triangle with the Margaret Road recreation ground. This would require the involvement of the major institutions and private landowners so that public-facing spaces in these areas are planted with species that encourage creature diversity and are known to reduce air pollution.

It is likely that the RHS 'Britain In Bloom' project would be a useful focus and produce criteria in the Urban Community category that could be used to define the coordinated approach. This has the additional advantage that judging criteria include aspects that fit in with Headington's Neighbourhood Plan e.g. illustrations of local heritage, visible artwork/ sculptures and cleaner public spaces.

Requirement from consultants: To advise on how these aims might be met; identify a process for bringing together an enthusiastic group to deliver the aim; make recommendations for ensuring the long term sustainability of the project.