



HEADINGTON COMMITTEE FOR DEVELOPMENT ACTION

www.headingtonaction.org

Minutes of the meeting held on 28 September 2016 at 7.00pm Room JHB 128, John Henry Brookes Building, London Road.

Present:

Elsa Bell	HONORARY SECRETARY
Richard Bradley	Friends of Quarry – TREASURER & TRUSTEE
Patrick Coulter	Headington Road Runners – CHAIR & TRUSTEE
Keith Frayn	Ramblers – VICE CHAIR & TRUSTEE
Liz Grosvenor	ADMIN SUPPORT
Carolyn Gulliver	London Court Residents'
Sheila Hurst	New Headington Residents' Association
Sonja Roffey	Mileway Gardens
Margaret Simpson	U3A Oxford
Dee Sinclair	Oxford City Councillor (Quarry & Risinghurst)
Andrea Siret	Oxford Brookes University
Roz Smith	Oxfordshire County Councillor (Headington & Quarry)
Peter West	St Anne's Road Residents' Association
Lesley Williams	Headington Schools Partnership

Apologies:

Susan Brown	NOC
Jill Haas	Low Carbon Headington
Tony Joyce	Oxford Civic Society
Glynis Phillips	Oxfordshire County Councillor (Barton, Sandhills & Risinghurst)
Howard Stanbury	Friends of Old Headington
Ruth Wilkinson	Oxford City Councillor (Headington)

Guest Speaker	Liz Taylor (Editor of The Chronicle)
Outgoing Market Chair	Charles Young

Apologies, welcome and introductions.

Apologies as above.

We are grateful to Brookes University for giving us the use of a meeting room.

- Liz Taylor, Editor of the Chronicle**, gave us a presentation about the future development of this community newspaper.
 - 3,000 free copies are produced for each run – the first one was distributed in December last year and there have been Spring and Summer editions since then with the Autumn one due out this week.
 - It is a Community project, co-founded by Dee, and covers Risinghurst, Sandhills and Quarry.
 - It is currently funded by the Parish Council, the Community Association, and local Councillors, and funding is only in place so far to cover the December edition. Next year the cost of production is expected to be £1,080 per edition. Any profits are currently being ploughed back into the paper.
 - More volunteers are wanted to aid distribution (Friends of Quarry will help if given sufficient notice) and people with computer skills are being sought.
 - Local Associations are encouraged to contribute to the Letters Page, and any new ideas for the paper are encouraged, and we are asked to send copy – HA will submit something to promote ourselves. **PC**

- The meeting suggested they use local reporters, make contact with media studies at Brookes, possibly setting up an internship, and speak to Ruskin.
- New advertising is being encouraged and there are various rates for anything from whole-page to 1/16 of a page.

2. **Minutes of the last meeting** on 27 July were agreed and will be on the website.

3. **Matters Arising** not elsewhere on the Agenda (including Executive Minutes of 22 August and 8 September).

- **The Constitution** is currently being finalised for submission to the Charities Commission.
- PC has responded to the **Local Plan** on behalf of HA.
- The funds (£500) in place originally for a **mural project** are being discussed with a view to a different community project.
- A planning application for **Stansfeld** is being submitted on 30 September – there will also be a public meeting by the Friends of Stansfeld, and another by the Oxford Trust.
- The **Headington Neighbourhood Plan (HNP)** is currently out for consultation – the deadline is 7 October. The next stage sees the plan going to the Planning Inspector possibly by the end of November and will include any amendments deemed to be acceptable to the City. We are hopeful that the referendum to adopt the plan will coincide with the local elections in May 2017.
- The **energy pipeline** is going ahead (with some planning restrictions) and will start in November after **Access to Headington (A2H)** have finished their first phase.
- Thanks are given to Elsa and Roz for cleaning the exterior of the central Headington noticeboards, and thanks to the Windmill Shop for supplying Ecover products to do this. We will thank Windmill formally. **PC**

4. **Access to Headington.**

Roz brought us up-to-date on this project. The latest plans for the early stages are here.



Old Road Phase 1.pdf



Old Road Phase 2.pdf



Old Road Phase 3.pdf



Plan of Roosevelt Drive jn.pdf

This is a £12 ½ million project to improve the transport access to Headington businesses, shops, hospitals, university and schools. It also encourages cycling and walking. The first phase starts on 17 October at the Old Road/Roosevelt Drive/Warneford Lane/Gipsy Road junction when there will be 4-way traffic lights, manually operated between 7.30am and 7pm, and vehicle-activated at other times. There will be pedestrian crossings and some bus stops will move or close temporarily. The 2nd phase will start approximately 2 weeks later. It was pointed out at a recent Ward Focus meeting that some of the original plans regarding cycle lanes, approved by Cabinet, had been changed without consultation, and this is being investigated. **RS** There will be a yellow box outside the Warneford, 2 trees are being replaced elsewhere, and the traffic lights will be in place until February.

The energy pipeline works will not be started until A2H have vacated the overlapping areas, and will not be done whilst either Old Road or London Road is undergoing A2H works. Bus companies are being kept up-to-date with the schedules.

An exhibition will be held at Cheney School Community Centre on Friday (4 – 7.30) and Saturday (10 -1)



A2H Public Exhib.pdf

30 September/1 October – see.

CY has looked at traffic data, particularly with regard to rush hours, and has found that there is virtually no bulge at these times when the schools and university are on vacation.

We were advised that there is a world-renowned scientist in our area who has been looking at the effects of traffic pollution and health and is being encouraged to liaise with the A2H team. **RS**

5. Forward Plan

Christmas – There will not be an Advent event this year.

We are awaiting confirmation that Andrews will be sponsoring a **Christmas Tree** again, although there are two other agents who are interested. It has been suggested that we take up the offers and have two extra trees. We are organising a more attractive picket fence to go around the tree and the advertising banners will be smaller – we are using a local supplier to make a custom-made fence and the cost is expected to be £150 to £200 - storage of the fence to be sorted in due course. *(Subsequently we learn that the cost will be £300)*

We are hoping to have a grand switch-on of **lights** on **Friday 2 December** and coincide with the shops switching their lights on, with food and drink and maybe having the Oxford Brookes Big Bands attending. We hope to extend the shop lights that we had last year, and the organisation of this needs to start soon. **KF/PC**

6. Headington Festival 2017 –3rd & 4th June

We are still seeking a Chair to take over from Keith, although he will still be around to advise. We ask all Residents' Associations to see if we can find someone to take over – a very good committee is already in place, the park is booked and grants are being sought.

It was suggested that we ask the Lord Lieutenant if he can help us find someone from his list of volunteers. **PC**

7. Farmers' Market

The former Manager has now left. The new market is now called **Headington Market** and is being relaunched on Saturday 1 October. Keith is taking over from Charles, and the new manager is Charlie Manning who has a stall on the market. She is paid a fixed fee plus payment for each stall. The positioning of the stalls is being changed so that it is not so fragmented, and publicity posters have been placed in most shops (thanks to Elsa) advertising the Market, and an advert has appeared in the current edition of *Headington Monthly*. A new Facebook page is generating much interest and there have been 5 new enquiries, regarding having a stall, in the last fortnight. At the relaunch event we are expecting 19 – 20 stalls which will include street food, handicrafts and an animal petting stall.

Headington Action will be sharing a stall with the Headington Neighbourhood Plan, and there will be balloons to make the stall stand out, and shopping bags will be for sale. The bags will be sold to stall holders at £2 so that they can be re-sold at £2.50.

The Lord Mayor will be opening the market at 11.00 am and chatting to stallholders, and the Oxford Mail will be covering the event.

Keith needs some help with the market by being on a small committee and RAs are encouraged to help.

Peter West has agreed to go on the committee, together with Elsa.

We are optimistic that the Market has a great future.

We are in need of a stall for Community use and Risinghurst Parish Council have offered use of their gazebo.

8. Finance

There are some financial issues to sort out with the previous market manager, the Committee agreed that these be left to the decision of the Treasurer. Generally speaking the finances are looking good and we are about breaking even. The accounts will be presented at the next meeting/AGM.

The latest project that we have funded was for Jean Wykes Big Chalk on 24 September. We had agreed a grant of £250, but owing to some misunderstandings we were obliged to fund an extra £50 to cover her insurance as this was not our liability. She also managed to obtain £50 from Coventry Building Society to pay towards banners.

In future all grants will be given on the understanding that it includes funds for insurance.

Jean wishes to continue having a stall to cover special events on the calendar (Halloween etc.) and providing she can provide a stall we have agreed to a grant of £100 to cover materials for 5 sessions.

In answer to a query about stall safety it was explained that the market manager is responsible for this and she is very aware of Health & Safety in this respect. HA has Public Liability insurance .

9. Charles Young

Charles is stepping down from the Market and he gave us a *resumé* of his involvement.

- The market was developed following an idea by Councillor David Rundle in 2006, and James Boyce-Smith charged Charles to implement it with assistance from a stall-holder from Beckley.
- The market was originally held monthly in Kennett Road, and he set up a website and emailed relevant recipes to the stalls coming that week to encourage people to shop there.
- He introduced a new bread stall, but the previous bread stall was missed and some people set up a “Save our Bread Stall” demonstration!
- He then handed over the organisation to Van Coulter for a year, and then Jack MacLeod came on board as manager.
- The market then became twice monthly, then weekly.
- Now we have Charlie Manning on board as manager and we are hopeful of a bright future for the market that generates funds for community projects.

Charles then announced that he was willing to join the Market Committee too.

The Chair thanked Charles for his immense contribution over the last 10 years and was presented with a signed card and book token.

The meeting was closed at 8.50pm and was followed by refreshments to celebrate the success of our Farmers’ Market.

Next Meetings:

The next meeting will be in **JHB 128 on Wednesday 30 November and will include the AGM.**

LG 29/9