**Information for Potential Traders at**

**Headington Market**

* The rent at Headington market is £25, for 3 x 3 meter pitch per day
* Traders are required to supply their own gazebos and set up
* There is no electricity on site
* All traders require public liability insurance covering up to £5 million
* Food traders are required to be registered and inspected by their local council’s environmental agency and have a minimum star rating of 4
* Food traders are required to have training of Food & Hygiene to level 2 or above
* Any traders using gas must provide gas safety certificates
* All relevant paperwork must be brought to every market
* Any traders using flammable goods (cooking facilities) must have a fit for purpose, serviced and proven fire extinguisher
* Traders are expected to be on site by 9am and have vehicles removed by 9.30, traders must trade until 2pm
* Any amendments to produce sold must be agreed with the Market Manager
* All traders must comply with EHO & Trading Standards requirements whilst trading
* Traders selling food must provide adequate hygienic hand washing facilities
* All food must be covered appropriately & have allergen information available
* All traders are required to take home their rubbish and ensure their pitch is cleared up at the end of the day