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## **DRAFT Minutes of the ANNUAL GENERAL MEETING at 7.00pm followed by the Committee Meeting held on 31 March 2021 at 7.20pm**

**Via video**

**Present: 20**

<b>Heather Armitage</b>	Friends of Lye Valley
<b>Elsa Bell</b>	<b>HONORARY SECRETARY, VICE CHAIR &amp; TRUSTEE</b>
<b>Rosemary Belton</b>	Friends of Bury Knowle Park
<b>Richard Bradley</b>	Friends of Quarry – <b>CHAIR &amp; TRUSTEE</b>
<b>Patrick Coulter</b>	Headington Neighbourhood Forum – <b>TRUSTEE</b>
<b>Bridget Durning</b>	Community Schools Alliance Trust – <b>TRUSTEE</b>
<b>Keith Frayn</b>	Ramblers/ Co-Chair Market Committee
<b>Theresa Frayn</b>	Co-Chair Market Committee
<b>Liz Grosvenor</b>	<b>ADMIN SUPPORT</b>
<b>Carolyn Gulliver</b>	London Court residents
<b>Tony Joyce</b>	Oxford Civic Society
<b>Cllr Altaf Khan</b>	Oxford City (Headington)
<b>Viv Miles</b>	Project Lead on Connected Communities
<b>John Nealon</b>	<b>TREASURER &amp; TRUSTEE</b>
<b>Anne Partridge</b>	U3A
<b>Cllr. Glynis Phillips</b>	Oxfordshire County (Barton, Sandhills & Risinghurst)
<b>Hilary Seal</b>	St Anne's Road etc. Residents' Association
<b>Cllr Roz Smith</b>	Oxfordshire County (Headington & Quarry) Oxford City (Quarry & Risinghurst)
<b>Howard Stanbury</b>	Friends of Old Headington
<b>Lesley Williams</b>	Headington Schools Partnership

**Apologies: 4**

<b>Cllr Susan Brown</b>	Oxford City (Churchill)
<b>David Colbeck</b>	Friends of Headington Hill Park
<b>Andrea Siret</b>	Oxford Brookes University
<b>Wendy Vrij</b>	Oxford Brookes University

	<b>Action</b>
<b>Welcome and introductions.</b>  The Chair welcomed us to this Annual General Meeting which will be immediately followed by the Committee Meeting.  He also welcomed Hilary Seal to her first meeting representing St Anne's/Gathorne Road etc. Res. Assoc. as a temporary replacement for Peter West who has resigned as Chair.  The last AGM was held by email exchange as we had just gone into lockdown. The Accounts were agreed, and Elsa Bell and Bridget Durning were re- elected to the Executive. This was reported in the Executive Minutes of 14 April 2020.	
<b>Trustees' report</b>  This report had been circulated prior to the meeting and the Chair highlighted the major points.	

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| <ul style="list-style-type: none"> <li>• During the year <b>the market</b> had to close on London Road owing to social distancing issues. HA provided an on-line platform for a number of stallholders to develop ordering and delivery facilities and thus maintain some of their income; a number of stall-holders were funded to provide a series of food gifts to Sobell House; eventually the market was set up in Quarry Hollow where it remains at the moment. We are tremendously grateful to the <b>Market organisers</b> – first Cari and Jason, and now Keith and Theresa together with the Market Manager Ewan</li> <li>• A WhatsApp group was set up in various streets and <b>Street Champions</b> were appointed to help the vulnerable in their area. VM worked closely with the doctors' surgeries and assisted in the recruitment of ten volunteer counsellors to support patients during the pandemic.</li> <li>• As the application for a Community Council was turned down by the City Council we needed to address the <b>governance</b> of Headington. Conversations are ongoing with the Development Directorate at the Council.</li> <li>• We recruited Viv Miles to head our <b>Connected Communities</b> project.</li> <li>• We addressed the subject of <b>diversity</b> in our governance and a task force has been set up to further this.</li> </ul> |  |
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**The report was proposed by LW and seconded by PC and accepted by the committee.**

#### **Treasurer's report**

- JN updated the report already circulated as we have since received interest from the Coop of £366 thereby altering the figure of £8231 to £8597 in the Monetary Assets section.
- His report compared several years' activity and showed our fluctuating bottom line.
- He pointed out that the festival figure included lottery funds of £3,000 which had been allocated to 2020 and had been authorised to be carried forward to 2021 for use if we could stage a festival.

**The accounts were proposed by RS and seconded by RBe and accepted by the committee.**

A vote of thanks was given to JN for his work and particularly for the very clear set of figures that he presented.

#### **Election of Trustees**

The Chair pointed out that nominations can be accepted at any time during the year.

Under the terms of the constitution one third of the trustees have to resign but may be immediately put forward for re-election.

**This year JN resigned and was re-elected as proposed by VM and seconded by KF.**

#### **The AGM closed 7.20**

### **Draft Minutes of the Committee Meeting held on 31 March 2020 at 7.20**

**Via video**

**Attendees and Apologies as above**

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| <ol style="list-style-type: none"> <li>1. New member Hilary Seal was introduced as a temporary replacement for Peter West.</li> </ol> |  |
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| <ol style="list-style-type: none"> <li>2. <b>Minutes of 27 January meeting</b></li> </ol> |  |
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These were agreed.

<p><b>3. Matters Arising</b></p> <p>The <b>Festival in May/June 2021</b> was postponed with a view to it possibly being staged in September. Because the City Council required detailed information and applications for licenses to be submitted 3 months in advance, and were unwilling to vary that timetable, it was decided that with the ongoing uncertainty over the pandemic it was not possible to reschedule it in BKP.</p> <p>Following talks with the market organisers it has been decided that it will be replaced by an <b>Autumn Food Festival</b> on a Market Day, and organisation for this has switched to KF and TF with Ewan, with the festival committee in support. We hope that we will be able to use the lottery funds held over from 2020 to cover the additional expense</p> <p>The festival committee, together with KF and TF meets again in July to further this plan.</p> <p>It was suggested that the hours of the market be extended for this event.</p> <p><b>Central Headington Notice Boards</b></p> <p>The boards have not been updated recently as the locks are corroded and the boards cannot be accessed. We await a locksmith from the City Council to mend them.</p> <p>Charles Young has stood down from looking after them, but we have managed to recruit two new custodians Jennifer Byrne and Angela Jones who both live in Stephen Road, are known to each other, and can liaise over the task. Posters can be left at the Fairtrade Shop for them to pick up.</p> <p><b>Barriers</b>, used for the market when it was in London Road, have been taking up a parking space in New High Street. We need some safe storage for them preferably fairly near the London Road.</p> <p><b>Representatives of Residents' Associations nearby are asked if they know of any garage/storage facility we could use.</b></p> <p>We are in the process of recruiting a <b>Street Champion Coordinator</b> who will work the equivalent of one day per week and will be funded by CIL money. RB, EB and VM have interviewed recently and an appointment will be made soon which will coincide nicely with the beginning of lockdown easing.</p> <p>VM has had a meeting with the vicar of Holy Trinity hoping to get <b>Churches Together</b> involved in our Connected Communities project and is hoping to include other faiths. She has also had talks with Oxford Together who will continue to coordinate the Street Coordinator element of their enterprise in the remainder of the City.</p> <p>Cllr Altaf Khan advised that he was happy to liaise with VM to recruit representatives of the <b>Sikh and Muslim communities</b> who are active in Risinghurst and Barton as well as Headington. He will encourage them to attend the Connected Communities meeting as well as to nominate Street Champions.</p> <p><b>Hearing Benches</b></p> <p>The project manager at the City Council is looking at the issues that we have raised. These include the state of the rusty shark, the audio levels, and where the audio recordings can be put on the internet. Temporarily the recordings have been put on the HA and HNF websites.</p> <p><b>4. Open discussion on matters of interest</b></p> <p>Heather A raised the issues of Warren Meadow and Dyrnham Place and the impact they will have on the <b>Lye Valley</b>.</p> <p>With regard to the WM development, a report has already stated that building there will cause the bank to collapse. An additional matter was that residents in neighbouring houses are driving over a public footpath at the entrance to the valley on The Slade despite having their own access route that is parallel to the footpath. This has destroyed a range of wildflowers and thus the wildlife habitat with potential consequences for the nature reserve. The FoLV want to put pressure on the Council to put bollards up to prevent this and asked if the committee would support this and write to the Council.</p> <p>RS advises that she has already objected to the Council.</p> <p>It has been ascertained that, according to the Land Registry, the houses do not have right of way.</p> <p><b>The Chair stated that it is difficult for HA to come to a view on this when the whole committee has not had advance information of both sides of an argument</b> and thus been able to give a steer to the position that HA</p>	<span style="font-size: 1.5em;">ALL</span>  <span style="font-size: 1.5em;">VM</span>
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<p>should take.</p> <p>A number of members present felt that there was sufficient information available at the meeting to come to a decision and recommended that a letter be sent to the Council accordingly. The Chair agreed to this request despite his concern that all members had not had the opportunity to contribute to the discussion. To address this concern, he proposed to circulate a paper to everyone to allow them to respond separately if they wished and specifically if they had views that were in contrast to those expressed at the meeting. Heather A will submit a briefing paper to HA for circulation and to inform the submission to the City.</p> <p>It was noted that some of the Councillors on our circulation list are also on planning committees and therefore may have to abstain from any intervention; that this is an issue that could have been addressed by a Community Council as this area is part of the Neighbourhood Plan.</p> <p>TJ is willing to take this further on behalf of the Civic Society and by taking it to the local press.</p> <p>.</p> <p><b>The Chair reiterated that HA is predominantly a communication body, and that it is not appropriate for it to express a formal view or make official comment without scrutiny by all members.</b></p> <p><b>E scooters</b></p> <p>CG is concerned about the e-scooter parking on corners, going too fast, creeping up silently on older people or hard-of-hearing, and the fact that it is difficult to get the registration numbers to report them.</p> <p>RS has been in touch with VOI who run the scooters, and the issues of parents signing up quoting their driving licences for the use of their children which is illegal. Bad driving will cause the DL holder to get 3 points on their licence and VOI can refuse to sign up people.</p> <p>The County Council has invited comments on the scheme by August 13<sup>th</sup> and these can be given at:  <a href="https://consultations.oxfordshire.gov.uk/consult.ti/HeadingtonEscooterExperimental/consultationHome">https://consultations.oxfordshire.gov.uk/consult.ti/HeadingtonEscooterExperimental/consultationHome</a></p> <p>We will invite VOI to our next committee meeting.</p> <p><b>Headington Neighbourhood Plan</b></p> <p>HA originally sponsored this initiative which should have led to the formation of a Community Council. As this was not sanctioned we now need to set up a new steering committee to take the Plan forward.</p> <p>The 60 projects named need to be pursued, although HA has taken up some of them. As the Forum is a statutory body it has access to CIL money. Cllr AK will join the steering committee to help get it started again.</p> <p>The National Planning Policy Framework policies need to be challenged e.g. the erection of 5G masts and large cabinets in Headington.</p>	<p><b>RB</b></p> <p><b>Heather A</b></p> <p><b>TJ</b></p> <p><b>PC/AK</b></p>
<p><b>5. AOB</b></p> <p>The <b>Cowley Road Carnival</b> on 4 July will this year involve house decoration, street parties, and 4 open-top buses roaming the streets, together with 2 electric minis decorated by the local schools.</p> <p><b>Loss of family homes</b> being converted into flats. The Local Plan contains a regulation about loss of dwellings (Policy H5). The existing regulations can be circumvented all too easily, for example adding an extension to house 1 or 2 extra people. A way round the legislation is to get a condition of build lifted after the original permission has been granted. There is a 'Balance of Dwellings' regulation in the Local Plan but this does not apply to single builds (Policy H4). Regarding HMOs, there is a City regulation to limit the proportion of HMOs in any one street (Policy H6).</p> <p><b>The Chair was thanked</b> for his work over the year, and Carolyn Gulliver, who is standing down from the committee, was thanked for her valuable contribution, and we wish her well in the future.</p>	
<p><b>6. The meeting closed at 8.30.</b></p> <p><b>Date of next meeting for your diary:</b></p> <p><b>Wednesday 26 May 2021 at 7pm</b></p>	