



DRAFT Minutes of the meeting held on 31 July 2019 at 7.00pm
Room JHB 128, John Henry Brookes Building, London Road.

Present: 20

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| Elsa Bell | HONORARY SECRETARY, <u>VICE CHAIR</u> & TRUSTEE |
| Rosemary Belton | Friends of Bury Knowle Park |
| Richard Bradley | Friends of Quarry – <u>CHAIR</u> & TRUSTEE |
| Cllr Liz Brighthouse | Oxfordshire County (Churchill & Lye Valley) |
| Patrick Coulter | Headington Neighbourhood Forum – TRUSTEE |
| Bridget Durning | Community Schools Alliance Trust - TRUSTEE |
| Liz Grosvenor | ADMIN SUPPORT |
| Carolyn Gulliver | London Court Residents' |
| Jonathan Ives | The Headington Occasional |
| Cllr Pat Kennedy | Oxford City Council (Lye Valley) |
| John Nealon | <u>TREASURER</u> & TRUSTEE |
| Judith Palmer | Ramblers |
| Cllr Glynis Phillips | Oxfordshire County (Barton Sandhills & Risinghurst) |
| Mary Pierre-Harvey | Oxford Brookes University – Director of Estates & Campus Services |
| Andrea Siret | Oxford Brookes University |
| Margaret Simpson | Ox50 and OxTalk |
| Jason Smith | Joint Chair Market Committee |
| Howard Stanbury | Friends of Old Headington |
| Peter West | St Anne's Road etc. Residents' Associations & Headington/Marston Community Forum |
| Lesley Williams | Headington Schools Partnership |

Guest Speaker:
 Penny Thewlis (Age UK Oxfordshire)

Apologies: 10

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| David Colbeck | Friends of Headington Hill Park |
| Keith Frayn | Ramblers |
| Glenys Gaskin | Quarry WI |
| Cllr Stef Garden | Oxford City (Headington) |
| Sheila Hurst | New Headington Residents' Association |
| Cllr Altaf-Khan | Oxford City (Headington) |
| Philippa Logan | Shotover Preservation Society |
| Sonja Roffey | Mileway Gardens Residents' Association |
| Cllr Roz Smith | Oxfordshire County (Headington & Quarry) Oxford City (Quarry & Risinghurst) |

With thanks to Oxford Brookes for providing the venue	Action
<p>1. Apologies, welcome and introductions. Apologies as above. A reminder that if you are unable to attend a meeting it is acceptable that you send a representative on your behalf.</p>	

<p>The Chair announced the appointment of new Trustee, Bridget Durning, who is Director of the IAU (impacts assessment) research group in the School of the Built Environment at Oxford Brookes University. She is a sustainability and impact assessment specialist and Senior Lecturer in Environmental Assessment and Management.</p> <p>We are very pleased to welcome her to our Executive Committee.</p>	
<p>2. Presentation</p> <p>Penny Thewlis of AgeUK Oxford talked about Age Friendly Oxford, an exciting new project being undertaken in the light of an ever-growing older population. She does not like the negative connotations of a “demographic time bomb” but prefers to look at the subject in an age-friendly way. She works with various organisations and welcomes Headington’s involvement.</p> <p>The age-friendly approach is a concept of the World Health Organisation (WHO) and is built on a framework of responses from older people from various consultations.</p> <p>The elements making up the framework include:</p> <ul style="list-style-type: none"> • Outdoor spaces and buildings • Transportation • Housing <p>And five services:</p> <ul style="list-style-type: none"> • Community support and health services • Communication and information • Civic Partnership and employment • Respect and social inclusion • Social participation <p>A package where all these elements are addressed is important and the City and County Councils, Oxford Brookes and AgeUK are some of the organisations already involved in furthering this project. They are currently finding out issues that are being experienced in Oxford, and have already analysed Banbury where transportation was top of the list, closely followed by access to health services. The unfriendly town centre was cited with lack of seating and toilets, and loneliness and information towards addressing this was deemed to be lacking.</p> <p>A “friendly bench” is being introduced to the centre as a result of this survey – it will seat 12 people and will be flanked by planters.</p> <p>Cllr Pat Kennedy outlined the next steps where there will be contacts with older people to develop a strategy to deal with health and being part of the community.</p> <p>They are in contact with the City Council to see how they currently address these issues and are in touch with the new Equality & Diversity Officer. Consultations will be carried out with older people, together with the bus companies – one response has highlighted the problem of using the new Pick-me-Up service that can only be accessed by a mobile phone app.</p> <p>In mid- August, in conjunction with The Over 50 Network, there will be a meeting with the City Centre Manager to discuss making Oxford more age-friendly. The ultimate aim is to involve older people themselves to become involved in making change. This will involve working with the various parks, Streetscene service (e.g. removing obstructions to wheelchairs etc.), and also shops for provision of more seating.</p> <p>Headington Action is invited to help with any further ideas.</p> <ul style="list-style-type: none"> • GP advised that Pick-me-Up is trialling a telephone service. • MS would like the bus to get closer to a person’s front door where there is a mobility issue, but it was pointed out that this service is not a social care service but a commercial enterprise. • We were advised that it is actually younger people who are using this service instead to getting around by bike! • PC pointed out that urban design should be addressed for the city centre. • The speakers were asked is good practice elsewhere is being looked at and advised that there are 30 networks in the country that are registered to be age-friendly. • They praised Oxford Brookes’ involvement in the “Cycle Boom” initiative which encourages continuing cycling for older people by fostering safety and confidence issues – this has been launched in Florence park. 	<p>ALL</p>

<p>so would like to buy some, but need to find some better storage for them. Charlie the Market Manager is emigrating in February and we are seeking a replacement.</p> <p>Thanks were extended to Jason and Cari for their sterling work.</p> <p>Thanks were also expressed to Elsa for chairing the Festival Committee</p>	
<p style="text-align: center;">6. Planning – update on Neighbourhood Plan and Community Council</p> <p>The current governance review consultation ends on 23 August. The City have delivered their pamphlets and we have delivered most of our explanatory leaflets too.</p> <p>We attended the City Council stall on the Fun Day for a short period and will be having HNF stalls on the Market on 3 and 10 August to explain the concept.</p> <p>[A very successful public meeting was held at Quarry Village Hall on 1 August and about 80 people attended].</p> <p>After the consultation the responses will be reviewed by a panel of councillors and then will go to the full City Council meeting on 7 October, if the request to set up a community Council is successful, there will be a temporary council which will operate until the elections, next May, for permanent councillors. We will request that every councillor in the HNP area and some HNF/HA reps will be part of the temporary council and this body will set the initial precept.</p>	
<p style="text-align: center;">7. Projects</p> <p>We are grateful to BD for taking over the greening project, and we are seeking suggestions for tree-planting sites in the area.</p> <p>The Loneliness project will be reflected in the National Loneliness Awareness week in June next year and will include the local organisations and stakeholders. There will be a scoping meeting on 17 Sept to plan for this – please let RB know if you would like to come to this and help.</p> <p>There will be two more illuminated trees this year – one outside the Fairtrade shop and one at the Osler Road junction, subject to CIL funding.</p>	ALL
<p style="text-align: center;">8. Potential Projects</p> <p>We are in discussion with Paul Inman at Brookes to organise some public art in Headington. One idea is to paint the wall by <i>Up and Running</i>. We are currently trying to ascertain who owns it. We are also looking for ideas and plan to ask the Brookes students.</p> <p>LB advised that a group of older artists (belonging to Bullingdon WEA) have done a mural at Wood Farm shops and surmises that this type of liaison could run alongside the loneliness project.</p> <p>In Barton Park there is a greening project and also the construction of an amphitheatre for outside performances.</p> <p>It would be advantageous to join up young and old to further these projects.</p>	
<p style="text-align: center;">9. Finance – update and grant applications and CIL process and applications</p> <p>The Festival just about broke even this year. The number of grants were fewer but we had increased revenue from the Market stallholders and the raffle.</p> <p>We have received a grant application from the friends of BKP for adding trees to the new benches put up by the council – these benches were made from fallen trees. The total project will cost c. £500 and this grant application for £250 was agreed by the committee. They have been asked to return for further funding if other sources do not prove successful;</p> <p>We propose applying to the council for CIL money for the extra lights and for ongoing maintenance of the existing trees for £4197 plus VAT (which is later recoverable) and the committee agreed that we should proceed with this claim.</p> <p>We are hoping that future CIL money might complete the lighting of more trees.</p>	

<p>10. AOB</p> <p>Re neighbourhood policing <i>PW reported that “he has done a ‘back of a fag packet’ calculation and it indicates that Headington could be down to one person at times, possibly a PCSO to cover the whole of Headington.”</i> He has contacted the police authorities for clarification and has not yet received a reply. HA has agreed to write to get a reply There will be a meeting with the Crime Commissioner on 5 September and it will be possible to attend to question him. Contact PW for further details (Email address above)</p> <p>Jl attended and brought copies of the Headington Occasional which is being distributed free via various outlets across Headington. Subscribers receive their copies through the door fresh from the printer. Advertising and content is being sought to ensure that there is an equally successful further edition.</p> <p>We have received prior notification (letter attached) of a further issue of shares in the Fairtrade shop (HA already hold some). They are seeking 15K for working capital – this comprises 8K for stock prior to Christmas, 3K for bookkeeping and 4K for premises. We discussed making a loan to them, or buying their stock for later repayment but no decisions were made. It was agreed that JN will visit them to discuss their requirements.</p>	<p>Chair</p> <p>JN</p>
<p>The meeting closed at 9.02</p>	
<p>Date of next meeting for your diary: Wednesday 25 September in JHB 128 Future dates: all in JHB 128 27 November 29 January 2020 25 March 27 May 29 July</p>	

LG 2/8/19