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DRAFT Minutes of the meeting held on 31 July 2019 at 7.00pm Room JHB 128, John Henry Brookes Building, London Road.

Present: 20

Elsa Bell HONORARY SECRETARY, <u>VICE CHAIR</u> & TRUSTEE

Rosemary Belton Friends of Bury Knowle Park

Richard Bradley Friends of Quarry – CHAIR & TRUSTEE

Cllr Liz Brighouse Oxfordshire County (Churchill & Lye Valley)

Patrick Coulter Headington Neighbourhood Forum – TRUSTEE

Bridget Durning Community Schools Alliance Trust - TRUSTEE

Liz Grosvenor ADMIN SUPPORT

Carolyn Gulliver London Court Residents'

Jonathan Ives The Headington Occasional

Cllr Pat Kennedy Oxford City Council (Lye Valley)

John Nealon <u>TREASURER</u> & TRUSTEE

Judith Palmer Ramblers

Cllr Glynis Phillips Oxfordshire County (Barton Sandhills & Risinghurst)

Mary Pierre-Harvey Oxford Brookes University – Director of Estates & Campus Services

Andrea Siret Oxford Brookes University

Margaret Simpson Ox50 and OxTalk

Jason Smith Joint Chair Market Committee
Howard Stanbury Friends of Old Headington

Peter West St Anne's Road etc. Residents' Associations & Headington/Marston Community Forum

Lesley Williams Headington Schools Partnership

Guest Speaker:

Penny Thewlis (Age UK Oxfordshire)

Apologies: 10

David Colbeck Friends of Headington Hill Park

Keith Frayn Ramblers Glenys Gaskin Quarry WI

Cllr Stef Garden Oxford City (Headington)

Sheila Hurst New Headington Residents' Association

Cllr Altaf-Khan Oxford City (Headington)
Philippa Logan Shotover Preservation Society

Sonja Roffey Mileway Gardens Residents' Association

Cllr Roz Smith Oxfordshire County (Headington & Quarry) Oxford City (Quarry & Risinghurst)

With thanks to Oxford Brookes for providing the venue	Action
1. Apologies, welcome and introductions.	
Apologies as above.	
A reminder that if you are unable to attend a meeting it is acceptable	
that you send a representative on your behalf.	

The Chair announced the appointment of new Trustee, Bridget Durning, who is Director of the IAU (impacts assessment) research group in the School of the Built Environment at **Oxford Brookes** University. She is a sustainability and impact assessment specialist and Senior Lecturer in Environmental Assessment and Management.

We are very pleased to welcome her to our Executive Committee.

2. Presentation

Penny Thewlis of AgeUK Oxford talked about Age Friendly Oxford, an exciting new project being undertaken in the light of an ever-growing older population. She does not like the negative connotations of a "demographic time bomb" but prefers to look at the subject in an age-friendly way. She works with various organisations and welcomes Headington's involvement.

The age-friendly approach is a concept of the World Health Organisation (WHO) and is built on a framework of responses from older people from various consultations.

The elements making up the framework include:

- Outdoor spaces and buildings
- Transportation
- Housing

And five services:

- Community support and health services
- Communication and information
- · Civic Partnership and employment
- · Respect and social inclusion
- Social participation

A package where all these elements are addressed is important and the City and County Councils, Oxford Brookes and AgeUK are some of the organisations already involved in furthering this project. They are currently finding out issues that are being experienced in Oxford, and have already analysed Banbury where transportation was top of the list, closely followed by access to health services. The unfriendly town centre was cited with lack of seating and toilets, and loneliness and information towards addressing this was deemed to be lacking.

A "friendly bench" is being introduced to the centre as a result of this survey – it will seat 12 people and will be flanked by planters.

Clir Pat Kennedy outlined the next steps where there will be contacts with older people to develop a strategy to deal with health and being part of the community.

They are in contact with the City Council to see how they currently address these issues and are in touch with the new Equality & Diversity Officer. Consultations will be carried out with older people, together with the bus companies – one response has highlighted the problem of using the new Pick-me-Up service that can only be accessed by a mobile phone app.

In mid- August, in conjunction with The Over 50 Network, there will be a meeting with the City Centre Manager to discuss making Oxford more age-friendly. The ultimate aim is to involve older people themselves to become involved in making change. This will involve working with the various parks, Streetscene service (e.g. removing obstructions to wheelchairs etc.), and also shops for provision of more seating.

Headington Action is invited to help with any further ideas.

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- GP advised that Pick-me-Up is trialling a telephone service.
- MS would like the bus to get closer to a person's front door where there is a mobility issue, but it was pointed out that this service is not a social care service but a commercial enterprise.
- We were advised that it is actually younger people who are using this service instead to getting around by bike!
- PC pointed out that urban design should be addressed for the city centre.
- The speakers were asked is good practice elsewhere is being looked at and advised that there are 30 networks in the country that are registered to be age-friendly.
- They praised Oxford Brookes' involvement in the "Cycle Boom" initiative which encourages continuing
 cycling for older people by fostering safety and confidence issues this has been launched in Florence
 park.

- BD advised that in the School of the Built Environment at Oxford Brookes, colleagues used Barton as
 one of their case studies on urban mobility. The summary report for the Barton case study is available
 at <u>Publications</u> and the main site is https://www.hum-mus.org
- MS flagged the next Older People's Day this year is on 1 October at the Town Hall.
- In answer to a query regarding how contact will be made, we were advised that there is currently a small steering group which will identify what is required and will inform the future plan. They do not currently have any funding for this project.
- **3. Minutes of the last meeting** held on 29 May 2019 were accepted.

The item regarding the Warren Crescent footpath has been responded to and the response was circulated to members by PC

4. Matters Arising not elsewhere on the Agenda (including Executive Minutes of 3 July 2019)

Item 1.

- Clarification of the Disabilities Act regarding footpath maintenance has resulted in the City Council finding the money to carry this out.
- We are trying to arrange a meeting with the Vice Chancellor of Brookes

Chair

Chair

- A meeting with local councillors did take place and there was a useful exchange of ideas. The rerouting of the No. 4 bus was discussed in the light of <u>no</u> consultations having taken place with either councillors or local organisations. We need to keep up the pressure to ensure that the communication process is improved.
- PW talked about his review of the Pipe Line. He has prepared a report criticizing the JR energy
 project in that it is <u>not</u> achieving its stated objectives and he has advised that if people want more
 detail to contact him directly. <u>peejwee01@gmail.com</u>. The contact names are shown in the
 Appendices of his report.
- He says:

"Prior to the CHP installation, the JR and Churchill Hospitals relied on gas and oil for generating their heating and hot water requirements, both of which were, and are non-sustainable.

After the CHP installation, the JR and Churchill rely on gas only (oil discontinued) for the heating, hot water and now most of their electrical supplies. i.e. local energy end carbon emissions, for the foreseeable future (25 years?) with a totally non sustainable fuel."

- He says:
- "1. Ask the Trust for their annual local (as described above) energy usage and carbon emissions in 2012 -13 from both hospitals and compare it with 2018 19 data,
- 2. Ask the Trust for a comparison of the above with the objectives of the project on the above topics.
- 3. Ask for an explanation of the differences.
- 4. Follow up the response!"
 - HA has undertaken to contact OUHT to elicit a response to the report.
 - We understand from GP that the report has been referred to the County Council Scrutiny Committee

5. Festival Baskets and market

The **Festival** was a great success this year and we have had some good feedback. Whilst the existing committee is continuing we need to start to look for a new Chair to replace Elsa who will have been in post for 4 years.

The hanging baskets are all up and flowering.

Co-chair of the **Market**, Jason advised that they now have a cheese stall, and British wine will be coming shortly. They also have a "scoop stall" where you bring your own bags, and the Community stall is well-used. On Twitter they have 120 followers, and they feature a "stall of the week" to whet appetites. They also like to feature local businesses to get them involved. They are currently renting safety barriers, which are expensive,

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so would like to buy some, but need to find some better storage for them. Charlie the Market Manager is emigrating in February and we are seeking a replacement.

Thanks were extended to Jason and Cari for their sterling work.

Thanks were also expressed to Elsa for chairing the Festival Committee

6. Planning – update on Neighbourhood Plan and Community Council

The current governance review consultation ends on 23 August. The City have delivered their pamphlets and we have delivered most of our explanatory leaflets too.

We attended the City Council stall on the Fun Day for a short period and will be having HNF stalls on the Market on 3 and 10 August to explain the concept.

[A very successful public meeting was held at Quarry Village Hall on 1 August and about 80 people attended]. After the consultation the responses will be reviewed by a panel of councillors and then will go to the full City Council meeting on 7 October, if the request to set up a community Council is successful, there will be a temporary council which will operate until the elections, next May, for permanent councillors. We will request that every councillor in the HNP area and some HNF/HA reps will be part of the temporary council and this body will set the initial precept.

7. Projects

We are grateful to BD for taking over the **greening project**, and we are seeking suggestions for tree-planting sites in the area.

The **Loneliness project** will be reflected in the National Loneliness Awareness week in June next year and will include the local organisations and stakeholders. There will be a scoping meeting on 17 Sept to plan for this – please let RB know if you would like to come to this and help.

There will be two more illuminated trees this year – one outside the Fairtrade shop and one at the Osler Road junction, subject to CIL funding.

8. Potential Projects

We are in discussion with Paul Inman at Brookes to organise some public art in Headington. One idea is to paint the wall by *Up and Running*. We are currently trying to ascertain who owns it. We are also looking for ideas and plan to ask the Brookes students.

LB advised that a group of older artists (belonging to Bullingdon WEA) have done a mural at Wood Farm shops and surmises that this type of liaison could run alongside the loneliness project.

In Barton Park there is a greening project and also the construction of an amphitheatre for outside performances.

It would be advantageous to join up young and old to further these projects.

9. Finance – update and grant applications and CIL process and applications

The Festival just about broke even this year. The number of grants were fewer but we had increased revenue from the Market stallholders and the raffle.

We have received a grant application from the friends of BKP for adding trees to the new benches put up by the council – these benches were made from fallen trees. The total project will cost c. £500 and this grant application for £250 was agreed by the committee. They have been asked to return for further funding if other sources do not prove successful;.

We propose applying to the council for CIL money for the extra lights and for ongoing maintenance of the existing trees for £4197 plus VAT (which is later recoverable) and the committee agreed that we should proceed with this claim.

We are hoping that future CIL money might complete the lighting of more trees.

10. AOB	
Re neighbourhood policing PW reported that "he has done a 'back of a fag packet' calculation and it indicates that Headington could be down to one person at times, possibly a PCSO to cover the whole of Headington." He has contacted the police authorities for clarification and has not yet received a reply. HA has agreed to write to get a reply There will be a meeting with the Crime Commissioner on 5 September and it will be possible to attend to question him. Contact PW for further details (Email address above) JI attended and brought copies of the Headington Occasional which is being distributed free via various outlets across Headington. Subscribers receive their copies through the door fresh from the printer. Advertising and content is being sought to ensure that there is an equally successful further edition.	Chair
We have received prior notification (letter attached) of a further issue of shares in the Fairtrade shop (HA already hold some). They are seeking 15K for working capital – this comprises 8K for stock prior to Christmas, 3K for bookkeeping and 4K for premises. We discussed making a loan to them, or buying their stock for later repayment but no decisions were made. It was agreed that JN will visit them to discuss their requirements.	JN
The meeting closed at 9.02	
Date of next meeting for your diary:	
Wednesday 25 September in JHB 128	
Future dates: all in JHB 128	
27 November	
29 January 2020	
25 March	
27 May	
29 July	
16.2/8/10	

LG 2/8/19