



Minutes of the meeting held on 26 September 2018 at 7.00pm
Room JHB 128, John Henry Brookes Building, London Road.

Present: 12

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| Elsa Bell | HONORARY SECRETARY & TRUSTEE |
| Cllr Liz Brighthouse | Oxfordshire County (Churchill & Lye Valley) |
| Patrick Coulter | Headington Road Runners – CHAIR & TRUSTEE |
| Liz Grosvenor | ADMIN SUPPORT |
| Carolyn Gulliver | London Court Residents' |
| Cllr Altaf Khan | Oxford City (Headington) |
| Maggie Maguire | Oxford Brookes (Community Engagement) |
| Cllr Glynis Phillips | Oxfordshire County (Barton Sandhills & Risinghurst) |
| Margaret Simpson | U3A Oxford |
| Howard Stanbury | Friends of Old Headington |
| Peter West | St Anne's Area Residents' Association |
| Lesley Williams | Headington Schools Partnership |

Apologies: 14

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| Heather Armitage | Town Furze Allotments |
| Rosemary Belton | Friends of Bury Knowle Park |
| Richard Bradley | Friends of Quarry – TREASURER & TRUSTEE |
| Cllr Susan Brown | Oxford City (Churchill & Wood Farm) |
| Keith Frayn | Ramblers – TRUSTEE |
| Cllr Stef Garden | Oxford City (Headington) |
| Sheila Hurst | New Headington Residents' Association |
| Tony Joyce | Oxford Civic Society |
| Cllr Pat Kennedy | Oxford City (Lye Valley) |
| Philippa Logan | Shotover Preservation Society |
| Judy Palmer | Local Resident and Rambler |
| Sonja Roffey | Mileway Gardens Residents' Association |
| Emily Shipway | Manor Surgery Practice manager |
| Cllr Roz Smith | Oxfordshire County (Headington & Quarry) Oxford City (Headington) |

	Action
<p>1. Apologies, welcome and introductions. Apologies as above.</p> <p>A reminder that if you are unable to attend a meeting it is acceptable that you send a representative on your behalf.</p>	

<p>2. Minutes of the last meeting held on 25 July were agreed.</p>	
<p>3. Matters Arising not elsewhere on the Agenda (including Executive Minutes of 29 August).</p> <ul style="list-style-type: none"> • We await the Freedom to Play presentation from Sophie Clegg. We are planning to set up a workshop to develop this project. LB advised us that there is already a scheme set up in Lye Valley where roads are closed off once a month from March to October for children to play and to swap books. It has been running for 3 – 4 years. We will make contact with the organisers • Calendars featuring the winning pictures from the Festival have been produced and are already on sale at £5 each. They were developed by Jeff McIlhinney, Richard Bradley & Oxford Science. • We await result of RS check with County about DBS checks for market staff. • CIL money available to us increases with each development that takes place in our area. This figure has now reached £60,000. • The hanging baskets covered their costs, except for the labelling as we expected. We are exploring the possibility of extending these as far as Brookes but this will be dependent on costings and funding possibilities as we need to fix brackets to the lampposts on this stretch. • We did not, in the end, make representation on the Shotover project as it was deemed to be non-viable and is not expected to go ahead. • LB advised that the confirmed Route B for the Expressway would go near Shotover (as well as across the Commonwealth War Graves in Botley) and would have an impact on Headington traffic. It is planned to be a 6 lane highway. We will approach someone to come to our next meeting to talk to us so that we can decide on a Headington Action response to the consultation. 	<p style="text-align: center;">LG PC RS PC</p>
<p>4. Headington Market</p> <p>The market report had already been distributed. We are very grateful to Keith for developing the market so successfully. He is now seeking some support to help with the physical requirements for setting up the market and to supplement the market group consisting of Elsa, Charles, Pete and Keith. MM has agreed to put up some posters at Brookes.</p>	<p style="text-align: center;">KF/MM</p>
<ul style="list-style-type: none"> • Headington Neighbourhood Plan & Projects <p>We are now at the stage of implementing the projects specified in the Plan. We have prioritised 5 projects and they will hopefully be funded by CIL monies – we get 25% of these equating to the £60,000 mentioned above. We have met Council officers and agreed a process for approving applications for CIL funding for projects in Headington. The process is that approved by the Committee at their last meeting with some further emphasis on tying projects to the delivery of NPlan and other planning objectives. The City Council will retain the CIL money and pay project invoices as submitted for approved projects. The first application has now been submitted which is to extend the lights in two street trees in Headington Centre and we have asked for approximately £4,000 to do this.</p> <ul style="list-style-type: none"> • We have also set up an alliance with Wolvercote and Summertown Neighbourhood Plans so that we can share experiences. (The Oxford Neighbourhood Planning Alliance) • We urgently need people to help us implement these projects – extending the hanging baskets may be an eligible project. • An application is in the pipeline from the Friends of Headington Hill Park to construct some gates at the bottom of the park and also to improve the pedestrian access from Brookes into the park at the top. HA have already funded a tree trail with noticeboards for the park and this will be in place shortly. • The greening project has had a scoping meeting and we now need some volunteers and a project manager. EB is raising a job specification for a manager, and the hanging baskets may well be the first scheme to be tackled. We will also liaise with Cleaner Greener Oxford to make sure that there is no duplication. • Following on from our initial meeting on Loneliness and the Isolated in Headington, Gill Turner (GT) 	<p style="text-align: center;">EB</p>

<p>from Abingdon has agreed to act as project manager – GT is taking this forward by scoping out the project and taking it out to stakeholders, particularly doctors’ surgeries. LB advised that Wood Farm and Churchill have been liaising with AgeUK and PC will contact GT to explore further with the new recruits at AgeUK. MM pointed out that Brookes already organise monthly lunches at the Conservative Club in Cowley – this is a legacy of the OU Football Club supporters from when they were at the Manor Ground.</p> <ul style="list-style-type: none"> • AK advised that he had been asked by residents at McMaster House to provide benches between Lime Walk and Latimer road to assist the elderly carrying shopping from the centre, to rest on their way home. AK will ask them to submit the request formally and will find out to whom the land along this stretch belongs bearing in mind that the footway cannot be impeded. • The listening benches project is on course and a meeting is being held in early October to further this. 	<p>RBr AK/RBr</p>
<p>5. Finance RBr will update us at the next meeting.</p>	<p>RBr</p>
<p>AOB</p> <ul style="list-style-type: none"> • As advertised on www.headington.org.uk and alerted to us by HS: <i>Public consultation on Tuesday (2 October 2018) in the reception area of the A2Dominion office at Arthur Sanctuary House, Sandfield Road, about plans for new homes at the Churchill Hospital site and redeveloping the accommodation at Ivy Lane.</i> <p>This accommodation for hospital workers on Ivy Lane is to be upgraded and updated and will involve the temporary re-housing of residents to accommodation on the Churchill site whilst the work is being carried out. There may be some controversy regarding the increase in height to 6 storeys on one side of the site although the buildings adjacent to Osler Road will be 3 storeys – this is outside the conservation area. The aim is to retain the same footprint but the parking capacity will reduce from 70 to 50. Concern is being raised by the traffic movements during construction and completion is not expected until 2023.</p> <ul style="list-style-type: none"> • The Science Transit shuttle bus now runs through Lime Walk, and the Oxford Bus Company Pick-Me-Up mini bus is active in the area. The hospital is considering running min-buses to help their staff get into work. There is some concern about bus routes being developed in our area as a result of these initiatives. • MM advised us that this will be her last meeting as she is being transferred to another Department and we will have another representative. She was thanked for her contribution and her invaluable assistance in getting us meeting room space for our meetings. She expressed her pleasure at having been part of our meeting and wished us well in our future projects. • LW subsequently advised that she has followed up the request for some more evaluative information about the Wood Farm Play & Activity Day to include any data/figures on attendance and the finances with a summary of successes. 	
<p>6. The meeting closed at 8.05 and was followed by refreshments and cake.</p>	
<p>Date of next meeting for your diary: 28 November (in JHB 128)</p>	

LG 27/9/18