



HEADINGTON ACTION
www.headingtonaction.org

**Minutes of the meeting held on 31 January 2018 at 7.00pm Room
 JHB 128, John Henry Brookes Building, London Road.**

Present:

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| Elsa Bell | HONORARY SECRETARY EB |
| Rosemary Belton | Friends of Bury Knowle Park RBE |
| Richard Bradley | Friends of Quarry – TREASURER & TRUSTEE RBR |
| Patrick Coulter | Headington Road Runners – CHAIR & TRUSTEE PC |
| Keith Frayn | Ramblers –VICE CHAIR & TRUSTEE KF |
| Liz Grosvenor | Admin Support LG |
| Carolyn Gulliver | London Court Residents’ CG |
| Sheila Hurst | New Headington Residents’ Association SH |
| Tony Joyce | Oxford Civic Society TJ |
| Judy Palmer | Observer |
| Cllr. Glynis Philips | Oxfordshire County (Barton, Sandhills & Risinghurst) GP |
| Margaret Simpson | Headington U3A MS |
| Andrea Siret | Oxford Brookes University AS |
| Cllr. Roz Smith | Oxfordshire County (Headington & Quarry) RS |
| Peter West | St Anne’s Residents’ Area Association PW |
| Cllr. Ruth Wilkinson | Oxford City (Headington) RW |
| Lesley Williams | Headington Schools Partnership LW |

Apologies:


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| Ab Brightman | Oxford Brookes University |
| Chris Clifford | Headington Planning Group |
| Tanya Field | Headington Community Association |
| Jonathan Ives | Journalist |
| Cllr Pat Kennedy | Oxford City (Lye Valley) |
| Cllr Altaf Khan | Oxford City (Headington) |
| Maggie Maguire | Oxford Brookes University |
| John Nealon | Headington Neighbourhood Forum |
| Mike Ratcliffe | Headington Neighbourhood Forum (chair) |
| Sonja Roffey | Mileway Gardens Residents’ Association |
| Cllr. Dee Sinclair | Oxford City (Quarry & Risinghurst) |
| Howard Stanbury | Friends of Old Headington |

	Action
The Chair paid tribute to Stella Welford who died on 26 December 2017. She was a member of the committee some years ago, and very active in the Friends of Old Headington. She will be greatly missed.	
1. Apologies, welcome and introductions. Apologies as above. A reminder that if you are unable to attend a meeting it is acceptable that you send a representative on your behalf. The Chair welcomed Judy Palmer to the meeting.	

<p>2. Minutes of the last meeting held on 29 November were agreed.</p>	
<ul style="list-style-type: none"> • Matters Arising not elsewhere on the Agenda (including Executive Minutes of 12 January). • Mike Ratcliffe (Chair of HNF) is moving jobs to work in Nottingham and a new Chair will need to be appointed. • We illuminated two street trees in the centre of Headington over the Christmas period – they were very well received and we would like to light more this year. In answer to a query, we are bound by County Council Health & Safety Legislation to turn them off after the season, but the lighting structure remains in the trees. This particularly applies to the tree outside Lloyds Bank that is powered from the lamp post but the one outside Andrews is powered by them and could be illuminated at other times of the year by request. • The local Ward Councillors organised a “get to know Headington” walkabout on 30 January (including Bury Knowle Park (BKP), the Shark, 29 Old High Street, with the new Chief Executive Gordon Mitchell. He met with local business people at a meeting at <i>scottfraser</i>, and with HA and Headington Neighbourhood Forum at the Baptist church, before taking questions at the Ward Focus Meeting the same evening. He is planning a meeting with Neil Holdstock to discuss the lack of communication between the council departments. The new manager at <i>Waitrose</i> is keen to set up a Business Association and we will encourage this. Members thanked RW for organising the Chief Executive’s visit. 	PC
<ul style="list-style-type: none"> • Headington Festival – 2 & 3 June • The first planning meeting of the season has taken place – there are some changes of personnel on the committee including MS taking over from PW with the publicity. A person to organise the staged events is being sought and all committee members are asked to give this consideration and make recommendations to EB. Any major changes to the format of the Festival will be brought to this committee for approval. • It is proposed that we do not engage Hebborns Fun Fair this year – the rides are expensive, it is noisy for the other stallholders, and we would like more gentle child-friendly rides. We hope to recoup the funds that the fun fair would have generated but may need to come to HA for a subsidy. We have ascertained that by having rides, other than those provided by Hebborns, we are not contravening the Showmans’ Guild regulations. <u>It was agreed that we would not invite Hebborns.</u> • Approval in principle is being sought to introduce a Saturday film showing in Bury Knowle Park which might take the form of a children’s film in the afternoon followed by a family film in the evening. Precise costings are being sought but the Round Table who organise the Beer tent have said that they will underwrite it – a meeting is pending to discuss this. Safeguarding of the children is an issue but a risk assessment will be carried out. Films have been shown in the park in the past (not by HA) so there is a precedent. <u>There were no objections to this in principle. EB and RB were mandated to make a decision after further research and report to the next meeting.</u> • Any entertainment events organised for the Saturday will be integrated within an extended Saturday Market it is hoped that market will include popular attractions such as the Birds of Prey van that allows the public to examine and be photographed next to a variety of birds such as owls and hawks. • EB was thanked for her work on this. 	EB/RBR
<ul style="list-style-type: none"> • Headington Market • In 2017 there were 50 markets and a total of 800 stalls being an average of 16 per market • The market <i>facebook</i> page reaches up to 1000 people • The weekly email goes out to 178 people • We are now additionally permanently on the North side of London Road and there is 	

<p>scope for further expansion</p> <ul style="list-style-type: none"> • We have a new alcohol and entertainment licence – the Market Manager Charlie has now had the relevant training and can be named as the Designated Premises Supervisor in her own name with a transfer from the current DPS Neil Holdstock. • Charlie has had a week’s holiday recently but the market survived! She is shortly to take 3 weeks off. • The market committee consists of EB, PW, Charles Young and KF and they would like more people to help them • Stall fees, less expenses, come to HA for distribution as local grants • The two Syrian men help with the removal of barriers and gazebos. They, and Charlie were given Christmas bonuses which were warmly received. • With the departure of the Tapplins lorry driver there have been some issues with removal of barriers, and there has been a recent complaint about early morning noise on Saturdays – this is being resolved. • Various stalls at the Sunday Festival will have an opportunity to have a stall at the Saturday market too – this will be discussed with Charlie. • KF and Charlie recently resolved some potential cyclist dangers around the market 	
<p>3. Isolated People in Headington</p> <p>A very useful meeting was held on 17 January to bring together the various stakeholders and service providers in our area. Participants included the Churches, Archway Foundation, Manor Surgery, City and County Councillors, and Community Associations. A chart showing the activities undertaken by all these services has been produced and circulated to those involved.</p> <p>HA are acting as facilitators for this project but do not have sufficient resources to get further involved.</p> <p>Grants are available under the City Council’s open bidding programme which could support the lonely. Bids end in early February. Archway intends to make a bid. None of the other groups at the meeting expressed interest in making a bid this time. Training to make a grant application will be required as the grant-giving bodies like to see research having been carried out to ascertain the actual needs, rather than wants, of the community. The priorities are with the regeneration areas of Blackbird Leys, Wood Farm and Barton. Headington would not be seen as a priority. There is potential to obtain a <u>maximum</u> of £10,000 each year for 3 years.</p> <p>We plan to set up a meeting with Tanya at the Community Centre to discuss a project to research the wants and needs of isolated people in Headington perhaps along the lines of the project undertaken at the Bullingdon Community Centre. For example they discovered that it is not just lunch clubs that are required but clubs that other people enjoy like men’s shed clubs and craft workshops etc.</p> <p>Bob Price and the Oxford Strategic Partnership are setting up a Task & Finish Group project in March and was interested to hear about our initiative. They have suggested that representatives from HA attend a meeting of the OSP to share our findings and this will be followed up by HA Executive.</p> <p>We understand that the Archway Foundation has lost some grants and they urgently need drivers. The Headington Ward Councillors have donated a sum of £300 towards transport arrangements in OX3. Archway will be talking to the 50+ Group in conjunction with Oxford Brookes shortly.</p> <p>We were asked to consult with RS and DS as Councillors involved in Community matters – Quarry and Risinghurst can be involved as their area overlaps with part of Headington.</p> <p>A multi-language meetup for the younger lonely should be set up too.</p> <p>Chris Andrews the new manager at <i>Waitrose</i> is offering volunteers from his staff to run activity groups, likewise <i>scottfraser</i> have a team building volunteering scheme which they can take part in during paid working hours.</p>	<p>PC/RBR</p> <p>PC/RBR</p> <p>MS/RS/DS/RW/RBR</p> <p>PC/RW</p>
<p>4. Projects</p>	

<p>Greening of Headington, which has been discussed in previous meetings will include flowering baskets again this year. Residents' Associations and Businesses will be approached for sponsorship. A project is being explored to develop more eco-friendly planting throughout Headington. When there are firm proposals these will be presented to the committee for approval. The first stage might be to develop a corridor from Headington Hill Park (HHP) to BKP to include , bird and insect friendly and pollution absorbing planting. Brookes students are undertaking research into the feasibility of this idea. Their research includes types of suitable plants, ascertaining the ownership of the frontages in London Road and how the project might be delivered and maintained. They will be giving a presentation of their findings on 3 May. Prior to this there will be a scoping meeting to bring together some people who can brainstorm this project by looking at the practicalities and sustainability. We will be looking to such groups such as the Friends' of HHP and BKP but all committee members who have an interest are invited to attend. The meeting will be in the evening of the 28 February at 7.30 – any names of potential participants to LG please. We will be in touch with the relevant City and County departments too and they have shown an interest.</p> <p>We then had a brief slide show to point out the possible sites of the listening benches which will be paid for by Section 106 monies. There are 8 possible locations utilising a mixture of wind-up audio mechanisms and audio posts and will include sites outside Oxford Brookes, Headington School on the corner of Headley Way, Dorset House, near the shark, near central bus stops, outside Barclays bank, the play area in BKP and a circular bench (being made by the City Council) near the flagpole in BKP. The owner and creator of the shark have each agreed to do an audio about the shark's history. A meeting will be arranged to discuss the audio contributions, and some may be multi-lingual. The first to be tackled will be for BKP.</p> <p>Wifi hotspots to link to webpages, maps, shopping and walking trails are being mooted as a project. But wider than that, there is an aspiration for free public wifi in Headington. A meeting has already been held with the head of IT at Brookes (OB) who sees this as a viable project to utilise the existing fibre structure at OB, Oxford University and the hospitals. OB are shortly going out to tender for an upgrade to their infrastructure and have agreed to include a reference to public wifi in Headington. The City Centre is also considering free wifi. Any project will need a commercial partner e.g. BT</p> <p>Thanks were expressed to RBR and RW for these progressing these initiatives.</p>	<p>EB/RW</p> <p>RBR/RW</p>
<p>5. Heritage Asset listing</p> <p>The City Council are currently carrying out a consultation to identify sites within Oxford for inclusion on the Heritage Assets Register.</p> <p>The list currently being considered includes several assets in Headington. There is also a list of potential sites arising from the character assessments undertaken for the HNP and we may wish to seek inclusion of many of these sites on the Register at some stage. The current consultation ends in February – in order comment go to https://www.oxford.gov.uk/info/20196/oxford_heritage_asset_register</p> <p>More names can be submitted for the next consultation in the rolling 6 month cycle for consideration.</p> <p>We would like to fast-track the inclusion of the Headington Shark on the Register and GP is looking at this on behalf of New High Street RA and will submit the necessary paperwork by May. We will set up a meeting to discuss new submissions and where there are RAs they can submit for their area.</p>	<p>ALL</p>
<p>6. Finance</p> <p>The criteria for HA grant applications do not distinguish between commercial and non-commercial organisations. Recently a commercial business who organises over 60s exercise classes has indicated that it wishes to apply for a grant The HA Executive are seeking the advice of the</p>	

<p>Committee as to whether the grant criteria should be amended to include applications from small commercial organisations. A suggested addendum prepared by the Executive (previously circulated) was discussed reservations were expressed on the basis that the Charity Commission would not be in favour of funding anything commercial. In the case of the potential over 60's claim they would be encouraged to approach the community hall that they currently rent for a reduction of fees but we would not be willing to award a grant. We will however amend the wording on the grant application to cover any <u>voluntary</u> organisation that contributes to the wellbeing of Headington residents.</p> <p>A grant application for the Eco Festival in Headington Quarry was also discussed The applicant is asking for a grant of £400. The Committee considered that this was too large a proportion of the total of £561 that they are seeking. and it was agreed to award a grant of £250</p> <p>A draft budget was presented and amongst various items it was agreed that we would put in £4,000 to fund 2 further lighted trees and also ask businesses to fund more. We may be able to utilise Community Infrastructure Levy money to help with this.</p> <p>We are arranging a meeting with the relevant departments at the City to discuss how CIL monies can be accessed by the Headington Neighbourhood Forum to finance the projects in the HNP.</p>	PC/RW
<p>7. AOB</p> <p>MS introduced Health Watch Oxfordshire who have undertaken a survey in Cowley to ascertain the needs there in the context of isolation. We would like a similar survey done in Headington There was also a meeting on transport at the Town Hall on 1 February that included the bus companies and the planning officers.</p> <p>Access to Headington (A2H) – RS reported that the items on central Headington have been removed i.e. the crossroads diagonal walking grid and the Osler Road/London Road crossing. However, in the latter case the councillors are seeking a separate quotation to get this installed as it is heavily used by staff moving between the hospitals.</p> <p>At a meeting of the Growth Board on 1 February the funding for this was discussed. In view of the quotations that have come in for A2H the whole scheme may have to be redesigned.</p> <p>HA are registering their disappointment with this whole exercise that took no account of the consultations involved.</p> <p>It was agreed that PC will write to Councillor Yvonne Constance (OCC Cabinet member for Environment) to support the provision of a controlled crossing at Osler / London Road.</p> <p>The Committee welcomed the report prepared by Ab Brightman on the Brookes Hub and AS talked the meeting through the salient points in the report which is well worth reading to appreciate the work of the students in various areas of the community. Here it is.</p> <div style="text-align: center;">  <p>1801 Brookes Hub 2017-18 Semester Up</p> </div> <p>Our next meeting will incorporate the AGM and nominations for the officers are requested.</p>	<p>PC</p> <p>ALL</p> <p>ALL</p>
<p>8. The meeting closed at 9.06pm</p>	
<p>Next Meeting will be on 28 March (with AGM)</p> <p>Dates for your diary:</p> <p>30 May 26 September</p> <p>25 July 28 November</p>	