



Registered Charity No. 1099173
www.headingtonaction.org

Minutes of Committee Meeting held on 26 May 2021 at 7.00pm via video

Present: 20

Heather Armitage	Friends of Lye Valley
Elsa Bell	HONORARY SECRETARY, VICE CHAIR & TRUSTEE
Rosemary Belton	Friends of Bury Knowle Park
Richard Bradley	Friends of Quarry – CHAIR & TRUSTEE
Bridget Durning	Community Schools Alliance Trust – TRUSTEE
Keith Frayn	Ramblers/ Co-Chair Market Committee
Theresa Frayn	Co-Chair Market Committee
Liz Grosvenor	ADMIN SUPPORT
Sheila Hurst	New Headington Residents' Association
Tony Joyce	Oxford Civic Society
Frank McKenna	Headington Liveable Streets
Viv Miles	Project Lead on Connected Communities
Cllr Chewe Munkonge	Oxford City (Quarry & Risinghurst)
John Nealon	TREASURER & TRUSTEE
Anne Partridge	U3A
Cllr. Glynis Phillips	Oxfordshire County (Barton, Sandhills & Risinghurst)
Hilary Seal	St Anne's Road etc. Residents' Association
Cllr Roz Smith	Oxfordshire County (Headington & Quarry) Oxford City (Quarry & Risinghurst)
Cllr Chris Smowton	Oxford City (Headington)
Lesley Williams	Headington Schools Partnership

Guest: James Bolton (VOI electric scooters)

Apologies: 10

Cllr Susan Brown	Oxford City (Churchill)
David Colbeck	Friends of Headington Hill Park
Patrick Coulter	Headington Neighbourhood Forum – TRUSTEE
Philippa Logan	Shotover Preservation Society
Katie MacMillan	Street Champion Co-ordinator
Cllr Ajaz Rehman	Oxford City (Lye Valley)
Sonja Roffey	Mileway Gardens Residents' Association
Cllr Linda Smith	Oxford City (Lye Valley)
Cllr Roz Smith	Oxfordshire County (Headington & Quarry) Oxford City (Quarry & Risinghurst)
Howard Stanbury	Friends of Old Headington

	Action
<p>Welcome and introductions.</p> <p>The Chair welcomed everyone to the meeting and congratulated the new City Councillors in the wards in our area: Churchill, Headington, Headington Hill & Northway, Lye Valley and Quarry & Risinghurst.</p> <p>The County Councillors for Barton, Sandhills & Risinghurst, Marston & Northway, Churchill & Lye Valley, and Headington & Quarry are unchanged.</p>	
<p>1. Minutes of 31 March meeting</p> <p>These were agreed.</p>	

<p>2. Matters Arising</p> <ul style="list-style-type: none"> • The barriers have been removed from New High Street into storage. • The Notice Boards are now back in action having had the locks freed up. We have two new Notice Board holders who both live in Stephen Road. Posters should be left at Headington Fairtrade shop. • The problem of the footpath into the Lye Valley being encroached by vehicles was brought up at the last meeting. Heather A expressed her thanks to HA for supporting her concerns that had been made to the council. We understand that Oxford Direct Services and LV councillors are addressing the issue. • There are funds available from the Oxford Brookes Sn106 monies that were to have been used for an art installation in central Headington. This idea has not made any progress and a subsequent idea is to install an electronic notice board that may be used for works of art, public service announcements etc. The location has not yet been discussed and samples of boards would need to be submitted for scrutiny. We have gained an extension to the use of the money until the end of the year – it had been allocated to the Festival. CM pointed out that a planning application would be required. • LW gave an update on the Cowley Road Carnival – The Arts council did not come forward with funds and so the vehicles cannot now be decorated, although there may be an electric mini going round the streets instead. 	
<ul style="list-style-type: none"> • E-Scooters <p>James Bolton on behalf of VOI gave us an overview of the scheme. He is the Area manager and has daily contact with the County Council to ensure everything runs smoothly.</p> <ul style="list-style-type: none"> • There are 120 scooters in Headington • 4,000 people have signed up to use them • 16,000 rides have taken place • Each scooter is used on average 3 ½ times per day • In the last 3 months 35,000 km have been driven • A survey found that 25% of those using the scooters would have taken the car previously • There has been one serious injury (see below) • New technology is being introduced e.g. the rider takes a photo at the end of the trip to show how and where the scooter has been parked – if it is illegally parked then a fine of £25 can be levied • New parking bays have been introduced in accordance with DfT regulations • Physical bike racks are being planned and the RNIB is being consulted on the implications of positioning <p>Q. KF asked why the parking bays were not on the highway. A. The DfT see scooters as being like bicycles and therefore should not be parked on the highway. Q. If the market returns to London Road there is a conflict with scooters now taking up parking bays that have been promised to the market. A. This needs to be taken up with the County. Q. CM asked about injuries A. There has only been one serious injury and that was the fault of the rider on Headington Hill in the early days of the scheme. VOI have injury and 3rd party insurance cover Q. GP asked if this is still a pilot study A. Yes, the pilot runs until the end of March 2022 when safety issues will be reviewed. Q. Is it profitable? A. Not yet – this is seen as a promotion period and profits would not be expected. Q. What are the average distances that riders take? A. About 1.9 km. Q. At a previous meeting concern was raised about scooters “creeping up” behind elderly/infirm pedestrians. A. Pavement riding is illegal. The scooters do have bells to alert people to their presence.</p> <p>James was asked to take back to Head Office our concerns about limited mobility and elderly/infirm issues,</p>	

<p>together with the parking bays on pavements.</p> <p>Q. FMc asked how they control distribution.</p> <p>A. There is a team of “Rangers” who survey the area in electric vans to ensure that bunches of scooters are not in one place. They are re-distributed if necessary. The scooters are geo-fenced to ensure that scooters do not go to prohibited places.</p> <p>Q. RB asked if scooters were allowed in cycle lanes, whether on the road or on pavements.</p> <p>A. Yes</p> <p>To report a scooter go to https://voiscooters.com and click on [Report a scooter]</p>	
<p>3. Diversity and inclusion</p> <p>Notes had been sent out with this meeting.</p> <p>The main points were that</p> <ol style="list-style-type: none"> 1. We need to recruit a trustee/executive member with responsibility for diversity and inclusion 2. We need to allocate a substantial slot at a committee meeting to consider the report and the implementation of the action plan. This will take place at the July meeting. 3. We need to challenge and inform members of HA 4. We need to reach out to unrepresented groups 5. We need to review the HA committee and meeting structure to promote these issues in line with our charitable objectives. <p>We also have some project aims:</p> <ol style="list-style-type: none"> 6. Celebrating festivals of other faiths 7. Improving the diversity of project teams 8. Reviewing the project deliverables <p>And</p> <ol style="list-style-type: none"> 9. Seeking out hard-to-reach groups for grant awards <p>The Committee accepted the report and it will proceed accordingly.</p>	
<p>4. Connected Communities</p> <p>With the help of CIL monies we have now recruited a Street co-ordinator, Katie MacMillan, and VM has had three meetings with her so far and a plan going forward has been prepared.</p> <p>We will be taking over the Street Champion element for our area from the Oxford Hub which can include getting prescriptions, doing shopping and phoning lonely people. We will continue to liaise with Ox Hub to utilise their training sessions, and dealing with GDPR. A poster for recruiting Street Champions was sent out with the papers for this meeting. KM was recruiting at the market last week and is liaising with the greening group.</p> <p>If anyone can offer to be a street champion please contact VM.</p> <p>GP pointed out that diversity and inclusion needs to be integrated into Connected Communities. We have been in contact with the Diversity Officer Lenny Sackey, and Cllr. Altaf-Khan has agreed to introduce us to the Muslim Community. The Equality Act will be scrutinised in relation to disability access amongst others. EB, VM and Chair will meet to discuss further.</p>	<p>EB, Chair.VM</p>
<p>5. Market location</p> <p>The market has been very successful at Quarry Hollow Park, and the traders like it there. For this reason the Chairs asked that committee members would exercise discretion with regard to the following comments and not convey them to the traders until the Market manager and the Chairs have had time to talk to them and deal with any issues that might arise.</p> <p>If we remain at QH Park we foresee future problems, coming out of lockdown, regarding the availability of parking for the traders and potential charging by the Council. The Hall has been offered for ongoing use but we feel that this is not its purpose.</p> <p>If we return to London Road we would like to use the large pavement areas, possibly on the other side of the road near Osler Road.</p>	<p>ALL</p>

<p>One reason to return to London Road is to be able to have c. 20 stalls again. We can only have half this number at QHP and thus our revenue has been halved and we have less money available to help the community.</p> <p>FMC thought the market needed to be softened by the introduction of greenery and this will be discussed with the greening group.</p> <p>CM invited us to liaise with him to get these ideas and any concessions through the council by citing the market as a community asset. He also volunteered to assist on some Saturdays.</p> <p>The Committee agreed that in principle we should move back to London Road at a date to be determined by the Market Chairs, but in a more attractive setting.</p> <p>The earliest possible date would be possibly to coincide with the Special Autumn Market on 18 September.</p> <p>F and TF reminded the Committee that their one-year term comes to an end in September and they will be happy to have a handover with the new person(s) in August. The volunteers at the current market have already been approached.</p>	BD
<p>6. Grant Application</p> <p>The Friends of Bury Knowle park have applied for £250 so that they can plant lots of native bulbs. As this comes under the community grant they were encouraged to re-apply for up to £500 as they had not been able to fundraise this year at the Festival.</p> <p>The committee agreed to this enhanced figure subject to a revised application along the lines discussed at this meeting.</p>	
<p>7. Open discussion on matters of interest</p> <p>Clive Booth village</p> <p>The redevelopment application is currently with the council before it goes out to consultation. HA have been in talks with OB not about the merits of the plans but making them aware of our interest in biodiversity and the public realm both for the village itself and the nearby areas like HHP and Gypsy Lane campus.</p> <p>TJ asked about the new development north of Old Marston, but this is administered by Marston Parish Council and so we cannot comment.</p> <p>Heather A said that the Lye Valley had been very busy during lockdown and the muddy pathways at the end of the boardwalk have deteriorated with the extra footfall. She advised that Direct Services have agreed to remedy this.</p> <p>Subsequent to the meeting she sent this report to clarify the situation regarding footpaths</p> <p><i>In short the Council have promised to improve the muddy stretches of footpath along the bottom of the Valley (FP79) at the beginning and end of the boardwalk.</i></p> <p><i>Having visited Warren Meadow, looked at the line of the existing footpath across it (FP80) and examined the Council's proposals for diverting it to the road, the Inspector will make a decision on whether this can be allowed in the coming weeks. Locals' requests for a footpath along the Valley edge will be dealt with as a Created footpath and will not come to the Inspector unless someone Objects to it.</i></p>	
<p>8. AOB</p> <p>It was suggested that rather than using the Brookes Sn106 money for electronic noticeboards could we consider something more green and, for example, it might be better used for substantial improvements to Bury Knowle Park. The Chair advised that there were restrictions on how the money could be used. He was clear that the monies can be used in central Headington only. He suggested that further funding might become available in relation to the development at Clive Booth and that it would be appropriate to earmark this for substantial greening projects..</p>	
<p>9. The meeting closed at 8.30.</p>	
<p>Date of next meeting for your diary: Wednesday 28 July 2021 at 7pm (it is not known at this stage if this will be by Zoom, face-to-face or a hybrid)</p>	