

Trader Application

Contact Name:		Mobile: Home:	Email:
Contact Address:		County:	Postcode:
Business Name:		Tel:	Email: Website:
Business Description:			Social media:
Do you trade on other Markets currently? Or from a shop or unit?		If so which ones? Details?	
Are you a Commercial enterprise?		Or a Charity or Community enterprise?	
How often do you want to trade at the market?	Weekly?	Monthly:	Other:
Products you would like to sell? (subject to written agreement)			Do you want to sell alcohol or products containing Alcohol?
What percentage of your products are Local, Organic, Soil Association or Fairtrade, etc?	Details:	What percentage of products are grown/made/processed by you?	Details:
Any comments you would like to make about your offer?			
Are you registered as a Food Business?		If yes with which Local Authority?	
If yes what date were you last inspected?		Please give the location inspected?	

What was your Food Hygiene rating?		What date was this awarded?	
Do you/ your staff have a recognised Food Hygiene qualification? (minimum requirement Food Hygiene level 2)	You: Level:	Staff who will work on the stall:	Details / Level:
Do have a Risk Assessment for your trading activities?	Food Risk Assessment:	Health & Safety:	Other:
Do you wish to use portable gas?		If yes do you have current safety certificates?	Details:
Do you have Products & Public Liability Insurance covering you to trade on the market (minimum £5m)?		If so please specify company, policy number and renewal date?	
What size pitch do you require? Do you have your own Gazebo? Or do you require one from us?	3m x 3m	3m x 4.5m If so what are the dimensions? What size?	6m x 3m
<p>Once completed please return this form fully completed either by hand to the Market Manager or by email to headingtonmarket@gmail.com</p> <p>Please ensure you have read the Headington Market Information sheet and that you understand the market rules and trading arrangements before applying.</p> <p>If you are invited to attend the market the permitted goods, pitch size, location, etc will be advised along with any special requirements. Regular pitches, frequency, location, etc are never guaranteed and subject to the discretion and decision of the Market Manager.</p> <p>Prior to attending you must have our agreement in writing and subject to all documents requested being examined and signed off.</p> <p>1 February 2020</p>			