

RISK ASSESSMENT

HEADINGTON COMMUNITY MARKET

Location:	Headington, Oxford
Days / Times:	Every Saturday – set up / take down 7am – 4pm / advertised trading 10am – 2pm
Carried out By:	Ewan Tilbe, Market Manager

Who is at Risk & Why?	What controls are to be in place?	Further Controls	Action by Whom	Checked & Completed
<p>Everyone: shoppers, members of the public, traders & stall staff, management, etc.</p> <p>When someone who has COVID-19 coughs or exhales they release droplets of infected fluid. Most of these droplets fall on nearby surfaces and objects such as stalls, tables, products, etc.</p> <p>People could catch COVID-19 by touching contaminated surfaces or objects – and then touching their eyes, nose or mouth. If they are standing within one metre of a person with COVID-19 they can catch it by breathing in droplets coughed out or exhaled by them. In other words, COVID-19 spreads in a similar way to flu. https://www.nhs.uk/conditions/coronavirus-covid-19/</p>	<p>Sanitising hand wipes, sanitising dispensers or soap & hot water on the stall for staff use, with a poster prompting them to clean hands properly. Staff must sanitise their hands constantly throughout the trading period.</p> <p>Customer information poster on display advising customers on protecting themselves and others.</p> <p>Maintain a safe distance (following the latest Government guidance) and to avoid unnecessary physical contact customers should not touch produce or stall surfaces and stallholders should pick customer orders and place them in a bag/container and then place bag/container down on designated area of their stall table for the customer to pick up after payment.</p> <p>Urge customers to use contactless payments to avoid cash handling. If cash handling stallholders should sanitise hand/s after each cash transaction.</p> <p>Ensuring a clean & hygienic environment. Regular cleaning of the stall, equipment and items that have been touched.</p> <p>Anyone even showing mild symptoms should not be at the Market and should be self-isolating at home.</p> <p>Ensure that ready-to-eat products are shielded from the public, clean tongs are used and bagged or wrapped appropriately to avoid contamination</p>	<p>All parties are kept up to date with the latest information and Government advice.</p> <p>Anyone with even mild symptoms should go for testing when possible and self-isolate for at least 7 days, avoiding contact with any person.</p> <p>If deemed necessary the market manager will temperature check traders.</p> <p>Monitor queues and crowds and disperse if necessary, to maintain clear space and order.</p> <p>Review gaps / spaces between the stalls.</p>	<p>Market Manager</p> <p>All stall holders and their staff</p>	